

**CITY OF COLUMBUS  
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:  
(Why no other individual or business is capable of supplying the needed item)

sole manufacturer/distributor

sole company offering this unique service (manufacturer's warranty/product support)

other \_\_\_\_\_

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2. Describe efforts to determine that the company was a sole source: The kiosks include hardware and Live Expert, a proprietary software system that is developed and supported by ClairVista LLC. The Live Expert system contains proprietary intellectual property and copyright, including system methods and techniques covered by four US patents. As such this legislation is being established in accordance with the sole source provisions of the Columbus City Code, Chapter 329.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need: No effort to bid for an alternate item (service or product) has been made because of the following reasons: Sole Source Letter

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Indicate how the price or fee structure was determined: Pricing was negotiated.

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ORDINANCE #: 1199-2019

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: 4/26/2019

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