


**AREA COMMISSION APPOINTMENT FORM**

The Department of Neighborhoods maintains the database for the Area Commission members in the City of Columbus. The information on this form is used to process the Mayor's appointment and ensure timely and accurate distribution of meeting notices, training opportunities, and other City activities. **Please complete all sections of the form with information about your recently elected/appointed commissioner within seven (7) days of the election/appointment. After completing and signing this form, please return it, along with the appointees resume and/or biography to your Neighborhood Liaison via email. Please contact your Neighborhood Liaison with any questions or comments.**

**Please Type**

Area Commission Name	Livingston Avenue Area Commission (LAVA-C)	
<b>Please check appropriate box</b>	New appointment <input type="checkbox"/> Reappointment <input checked="" type="checkbox"/>	Are there changes to this information? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
First Name	Nina	
Last Name	Craddolph	
Title (i.e. officer / commissioner)	Commissioner	
Address	969 Kelton Avenue	
City	Columbus	
State	Ohio	
Zip Code	43206	
Home Telephone	614-258-8088	
Work Telephone	614-588-6060	
Email Address	craddolph@activist.com	
District/Designation	At-Large	
Term Start Date	1/1/2021	
Term Expiration	12/31/2023	
Seat Succession	Self/ Nina Craddolph	

Area Commission Chair Signature 

**\*\*\*ALL SECTIONS OF THIS FORM MUST BE COMPLETED\*\*\***

**Add Bio:**

NINA A. CRADDOLPH  
969 KELTON AVENUE  
COLUMBUS, OHIO 43206  
614.588.6060  
NINACRADDOLPH@GMAIL.COM

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EDUCATION

Robert S. Rogers High School Graduate, Toledo, Ohio  
Central State University, Wilberforce, Ohio  
Columbus State Community College, Columbus, Ohio  
American Institute of Alternative Medicine (AIAM), Columbus, Ohio

EXPERIENCE

- Program Analyst, Division of Multifamily* January 1999-2017  
U.S. Department of Housing and Urban Development, Columbus, Ohio
- Monitored operation and maintenance of physical assets
  - Prepayment Coordinator, Liaison between Owner, Agent, Lender, Field Staff and Headquarters
  - Reviewed, analyzed and monitored property financials, including budgets, monthly accounting reports, TRN grants, Reserve for Replacement requests, Special Claims and various other required documentation
  - Primary contact for Owners, Management Agents, Agencies, and other interested parties
  - Evaluated additional forms of subsidy and grant applications, alternative funding/financing sources
- File Clerk* January 1997- December 1998  
Park Medical/OSU East, Columbus, Ohio
- Provided administrative support for the hospital: answering telephones, assisting visitors, resolving and referring a range of administrative problems and inquiries, file maintenance, copying and various clerical functions
  - Scheduled and coordinated meetings, interviews, appointments, events and other similar activities
  - Effectively communicated with Physicians and staff
  - Exemplified excellent customer service practices in fast-paced, work environment

Volunteerism

- Founder/CEO*  
The Welcome HOME Foundation  
501(c)(3) Present
- Driving Park North Neighborhood Pride Coordinator*  
in collaboration with The City of Columbus Present
- Driving Park Community Liaison (The KaBOOM Project)*  
in collaboration with Buckeye Community Hope Foundation Present
- Certified First Responder*  
CPR/AED/Choking Present