

---

---

**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM  
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF  
COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

---

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: These materials are used for roadway repairs. The season when most of these repairs are made has arrived and there is not enough time to solicit competitive bids. Also, it is not anticipated that any additional bidders will bid if these materials were re-solicited.

---

2. Informal bid procedure used:     Yes     No    Explain:

Formal competitive bids were solicited. 2 bidders responded. The bid specifications did not request prices for delivery. Some city agencies require delivery, so this pricing was established after the formal bids were received. Also the city had extraneous information in the specs for one material that was not necessary so the specifications was amended. As these items were not part of the original bid, these items were negotiated to allow for them in the contracts. It is not anticipated that a re-bid would produce any better results, therefore this waiver is requested.

---

3. Informal bids received and prices for each:

The prices were solicited on an formal competitive bid, however the delivery charges were not in the formal competitive bid and therefore, were negotiated.

---

4. If lowest bid was not accepted, Explain:

The bid specs allowed for multiple awards so that agencies can purchase the materials from the company closest to the worksite. Therefore, multiple awards may be made for the same materials but the end user is to select the company whose overall costs will be lowest.

---

Ordinance No.:

Approved By: Authorized Approval on Corresponding Legislative File

---

---