
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: _____

2. Informal bid procedure used: Yes No Explain:

Experis US Inc. was awarded a contract by authority of ordinance 0955-2011, which is needed to support Web Re-Branding and Upgrade projects. While these needs were known at the time of the original agreement, specific requirements and their associated costs were not. Since that time, the City has continued to utilize Experis US Inc. to provide upgrades and support. To ensure continuity in the consultants currently working with the City, it is in the City's best interest to obtain these services through the existing agreement with Experis US Inc. Changing vendors would be a long-term costly effort that would not be in the best interests of the City at this time.

3. Informal bids received and prices for each:

The City negotiated a price for Experis US Inc., support in the amount of \$248,935.00. No other price quotes were obtained.

4. If lowest bid was not accepted, Explain:

Ordinance No.: Ord. No. 1051-2014

Approved By: Authorized Approval on Corresponding Legislative File
