

Alvis J. Moore

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OBJECTIVE:

To become a part of a team where I can thrive, apply my vast experiences, professional skills and unique creativity while achieving goals designed to make a difference in the lives of others.

SKILLS:

Mass Media and Broadcasting, Radio Station Music Programming, Radio Station Music Director, Radio Show Production, On-Air-Talent, Audio Production, Community Relations, Event Planning, Public Relations, Career Coaching and Advising, Case Management, Academic Advising, Student Advising Services, Classroom Instruction, Theatre Production, Playwright, Education Administration, Career Services and Job Placement, Re-entry Program Facilitator, Job Skills Coach, Adult Education Instructor, Public Speaker, Motivational Speaker and Multicultural Education Facilitator, Mentoring, Tutoring, Musician, Recording Artist

EDUCATION:

Rio Grande University
Rio Grande, OH 45674
1969-1974
Bachelor's Degree: Communications Comprehensive/Secondary Education

Ashland College
Columbus Campus 43214
Graduate Coursework
Teacher Certification Coursework

Ohio State University
Master's Degree Coursework
State Certification Coursework
Continuing Education Coursework

WORK EXPERIENCE:

Sandblast Radio LLC
341 South 3rd Street
Suite 10
Columbus, Ohio 43215
January 2015-Present

I am the host of Sunday Gospel and Night Praise on theDrumRadio.com as well as radio outlets in Youngstown, Ohio, and its vicinities. Additionally, I produce Grace Place with Rev. Carole Squire and I am the Community Affairs Liaison for theDrumRadio.com.

Ohio Media School
5330 East Main Street
Columbus, Ohio 43213
Instructor/Education Director/Career Services Director/Academic-Student Services Advisor
09/24/2012-10/08/2018

I began as an instructor for the Radio and Broadcasting module.

A year later, I became the Education Director. My responsibilities were staff management, student case management, over-seeing the curriculum, managing student retention, meeting one-on-one with students regarding academic progress and meeting requirements for internships and employment, creating staff and student schedules and maintaining ACCSC compliance.

In November of 2014, I became the Career Services Advisor/Case Manager for the current students as well as the graduates. My case managing responsibilities continued with placing graduates on jobs related to their media training, finding internships for students, organizing job fairs for graduates and the current students, organizing the Professional Advisory Committee meetings twice a year to meet ACCSC compliance as well as acquire new methods and ideas in training all of the students to remain current in the industry, I assisted students with creating demo materials for resumes, conducted mock interviews and assisted students with writing cover letters and resumes. Additionally, I provided students and graduates with job listings locally and nationwide and provided the students with special events that included meeting professionals in the media industry, tracked the application activities, reviewed interviewing skills and documented interviews as well as proof of employment.

In May of 2017, I became the Student Services Director. Continuing with case management and advising, my responsibilities were to assist the students who were experiencing hardships by providing resources and information needed to help them to overcome the barriers to success. Additionally, I reached out to students who were in danger of being dropped from the program by providing solutions to help them to continue as well as finding staff assistance to help them to get back on track. I made home visits, used legitimate FERPA information, met one-on-one with students concerning their academic standing and help them get on track for graduation. I set up appointments with community resources for individual students, if needed I transported students to and from the appointments. I organized resource fairs and other opportunities that provided students and alumni the opportunity to succeed and thrive. My final portion of the case management in that position was to conduct the exit interview to discover what more might be needed to be provided for the six-month additional services given every student after graduation. I documented all progress, or lack thereof. Finally, I coordinated the commencement ceremonies.

Franklin County Community Based Correction Facility
1670 Alum Creek Drive, Columbus OH
Case Manager for Residents
April 2009 - October 2009

I counseled and assisted residents with job readiness skills, job searches and maintained progress reports. I met with my assigned residents and documented group meeting attendance, set-up visitations, documented outside the facility meetings whether it was with substance abuse, dealing with violence, personal health issues, doctors' appointments, personal issues within the facility, documented communications with parole/probation officers. I assisted with enrollment in drug treatment programs, placement with special needs and aftercare upon release from the facility. I accompanied and documented assisting residents with court appointments and the results of the trial. Sometimes the residents were transported to another facility based on the charge and the verdict.

Build the Bridge of Ohio
1670 E. Main Street, Columbus, OH 43205
Director of Education and Job Readiness Skills
December 2007 - April 2009

I did the case management and provided job readiness and life skills classes for ex-offenders, provided community-based resources, transitional housing resources and job opportunities for the hard to place reentry clients by meeting with the potential employers and sharing the tax break opportunities afforded to businesses who employ ex-offenders. I partnered with churches, community leaders, and other support agencies to assist offenders as necessary, took participants to the meetings with their probation or parole officers, help set up transitional housing, job training and placement as well as finding services for the disabled residents.

Columbus City Schools
270 E. State Street, Columbus, OH 43215
Teacher/Advisor/Coach/Union Representative
September 1975 - July 2006

I taught 9-12 grade English, Filmmaking, Reading, Journalism, Theater Production and Performance, directed all plays and musicals, assisted with extra-curricular activities, assisted with credit recovery programs, assisted with student preparation for testing, provided training for substitute teachers, represented the Whetstone High School staff for Columbus Education Association, the Ohio Education Association and National Education Association, facilitated seminars and activities for students, staff, and other educators, provided a multicultural education seminar twice a year, for eight years for the graduating teachers from Wilmington College.

WVVO Radio Station
74 S. Fourth Street, Columbus, OH 43215
Asst. Operations Manager/Program Host & Programmer
January 2003 - May 2006

Supervised the AM and FM stations. Programmed the gospel music and spots for the stations, operated the board for other show hosts, conducted on-air interviews with community and political leaders and hosted a weekly gospel music show.

Saga Communications, Inc.
4401 Carriage Hill Lane, Columbus, OH 43214
Program Host/Asst. Music Programmer/Community Liaison
April 1983 - December 2003

On-air personality and gospel music programmer 1580 WVVO A M radio station. Produced commercial spots and events calendar; coordinated fund-raising events for children's charities, made personal appearances at special events.

REFERENCES:

Mayor Andrew J. Ginther, Columbus, Ohio	614 645-7671
Lee Wagner, Ohio Media School Director of Career Services	614 915 2958
Jerud Smith, President/CEO New Vision Media	614 425-1124