

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

The equipment to be installed is to be compatible with the City's established standard for security systems so City Security can monitor the systems. To ensure the needed compatibility, the equipment and installation work will be procured from the same companies used by the Department of Finance and Management.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

K.N.S Services, Inc., installed the original wiring at CPH. Therefore, it is the most logical and expeditious option for this upgrade.

ORDINANCE #: 1181-2015

APPROVED BY: _____

DATE: _____