

Ord No.

Information to be included in all Legislation authorizing entering into a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

Name	C.C. No./Exp. Date	City/State	Status
GPD Group, Inc.	CC006560/ XX/XX/XX	Columbus / OH	MAJ
Hatch Associates Consultants, Inc.	CC025646 / XX/XX/XX	Columbus / OH	MAJ
Prime AE Group, Inc.	26-0546656/ XX/XX/XX	Columbus / OH	MAJ
Stantec Consulting Services, Inc.	CC00462 / XX/XX/XX	Columbus / OH	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Requests for Proposals (RFP's) were opened on September 24, 2021.

3. **List the ranking and order of all bidders.**

- 1.a. GPD Group, Inc.
- 1.b. Hatch Associates Consultants, Inc.
3. Prime AE Group, Inc.
4. Stantec Consulting Services

4. **Complete address, contact name, phone number, and e-mail address for the successful bidder only. (As a note, one consultant was chosen for the Stormwater Pump Stations and one was chosen for the Sanitary Pump Stations.)**

Stormwater PSs (CIP 611660-100000)

Hatch Associates Consultants, Inc.

PM: Hasan Alkhayri, P.E.

88 E. Broad St., Suite 1980

Columbus, OH 43215

(614) 284-4532

hasan.alkhayri@hatch.com

Sanitary PSs (CIP 650660-100000)

GPD Group, Inc.

PM: Luke Murry, P.E.

1801 Watermark Dr., Suite 210

Columbus, OH 43215

(614) 210-0751

LMurry@gpdgroup.com

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.** See the following link for the “Community Planning Areas” on the Fiscal Intranet site here: [Columbus Communities 1-23-2019.pdf](#)

DOSD operates sixteen (16) Stormwater Pump Stations and sixteen (16) Sanitary Pump Stations. There will be two individual programs; one for the Stormwater Pump Stations (Hatch) and one for the Sanitary Pump Stations (GPD). Each program will perform a holistic evaluation of each pump station, assess their structural, mechanical, process, electrical, and I&C components, identify needs and improvements, and identify risks and safety issues. The evaluation and assessments for each pump station will be summarized into a Technical Memorandum (TM). The recommended improvements listed in the Technical Memorandums will be refined into Improvement Plans that will be used by the City to systematically upgrade the pump stations.

These programs are anticipated to be 3-year task order projects, comprised of original professional services contracts with two (2) planned contract renewals. The following tasks are anticipated during the original engineering agreements:

- 1) Perform Project Management and Administration.
- 2) Generate a Program Initiation Plan.
- 3) Hold a Kick-off Meeting.
- 4) Perform Assessments and Evaluations for up to six (6) pump stations. Generate a Technical Memorandum (TM) for each pump station that summarizes the results of the assessments and evaluations. Hold review meetings to review the TMs with the City.
- 5) Generate an Improvement Plan
- 6) Generate a Program Definition.
- 7) If necessary, perform Preliminary Engineering.

The following tasks are anticipated during Renewal No. 1:

- 1) Perform Project Management and Administration.
- 2) Perform Assessments and Evaluations for an additional six (6) pump stations. Generate a Technical Memorandum (TM) for each pump station that summarizes the results of the assessments and evaluations. Hold review meetings to review the TMs with the City.
- 3) Add Renewal No. 1 information to the Improvement Plan
- 4) Add Renewal No. 1 information to the Program Definition.
- 5) If necessary, perform Preliminary Engineering.

The following tasks are anticipated during Renewal No. 2:

- 1) Perform Project Management and Administration.
- 2) Perform Assessments and Evaluations for remaining four (4) pump stations. Generate a Technical Memorandum (TM) for each pump station that summarizes the results of the assessments and evaluations. Hold review meetings to review the TMs with the City.
- 3) Add Renewal No. 2 information and finalize the Improvement Plan
- 4) Add Renewal No. 2 information and finalize the Program Definition.
- 5) If necessary, perform Preliminary Engineering.

Planning Area: 99 – Citywide

6. A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.

Hatch and GPD will begin work after the notice to proceed (NTP) is given upon execution of their engineering agreements. NTP is anticipated to be during the first quarter of 2022. The duration of the engineering agreements is three (3) years, starting upon the date of Contract Execution (listed on front page of the Engineering Agreements). The professional services shall be funded by incremental appropriation, through the use of approximately annual renewals. There are two (2) planned renewals to these projects, January 2023 and January 2024.

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

The performance of these projects' activities to provide specialized professional engineering services to evaluate and provide recommendations for the upgrade of DOSD's Pump Stations is needed to plan improvements to maintain peak operational performance. If left unperformed, the required work could become larger in scope and more expensive and could produce a major impact to the sewer and stormwater collection systems and the budget. No community outreach is considered for this project.

8. An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.

The original engineering agreement amounts will be for \$300,000. Two additional contract renewals for each project are anticipated at this time.

Cost summary:

Original Engineering Agreement	\$300,000.00 each
Proposed Renewal No. 1	\$300,000.00 each
Proposed Renewal No. 2	\$300,000.00 each
CONTRACT TOTAL	\$900,000.00 each

9. Subconsultant information

Information regarding sub-consultants is shown on the Subcontractor Work Identification Form.