

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

Regal research provided the lowest BID on RFQ026077 for the SoloRider Golf carts, but put a disclaimer that the Quote was only valid for 90 days, but the terms and conditions of the RFQ stated that BIDs are to be valid for 180 days. Regal Research was \$23,390 less than the next lowest BID so it's in the best interest of the City to proceed with this Vendor and waive this 180 day requirement.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

Regal Research and Mfg Co LLC - \$163,940.00

Phoenix Contracting LLC - \$180,330.00

One Nation Distribution LLC - \$199,890.00

5. If lowest bid was not accepted, explain criteria for award:

n/a

ORDINANCE #: 3184-2023

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
