Ordinance Attachment - AC Template (Expenditure Authorization)

Ord Number	
1134-2024	

Type: ACDI,	Purchase Requisition
ACPO,ACPR	(PR)#
ACPO	N/A

Line # of AC	Project ID	Procurement Category	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Optional Field	Planning Area	Amount	Project Name
10			60	6005	03	63050	6100	000000	SD002	600510					\$ 55,000.00	
20																
30							·		·		·					

\$ 55,000.00

Type: ACDI, ACPO,ACPR	Purchase Requisition (PR)#
ACDI	N/A

Line # of AC	Project ID	Procurement Category	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Optional Field	Planning Area	Amount	Project Name
10																
20																
30							·				·	·				

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\$ 55,000.00 Total Spend

^{*}AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

^{*}If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

*If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment -- Authorize Appropriation

Ord Number

Line #	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Amount
1												
2												
3												

_

*If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment

Template to Authorize Transfer Between Projects or Subfinds WITHIN the Same Fund

Ord Number

Transfer From:

1 2 3 3 4 5 5 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6	Line#	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
2 3	1														
3	2														
	3														

Transfer To:

1 2 3	Line#	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
2	1														
3	2														
	3														

\$

*If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment

Template to Authorize Transfer Between Projects or Subfinds BETWEEN different Funds

Ord Number	

TRANSFER FROM (10/69101)

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
1			10	69101										
2			10	69101										
3			10	69101										

Transfer OUT

\$

TRANSFER TO (80/49001)

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
1			80	49001										
2			80	49001										
3			80	49001										

Transfer IN