
CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

The Department of Technology (DoT) Media Services has been a Seachange customer since 2006, and is satisfied with Seachange products and services. Furthermore, transitioning to a different product would require more funds than budgeted for 2011, and could not be completed by the end of March, when the current contract with Seachange expires. Consequently, no effort to bid for an alternate item has been conducted this year.

3. Describe efforts to determine/verify that the company is the sole source:

SeaChange International provided a sole source letter verifying that they are the sole distributor and sole provider of support. Additional research verifies that Seachange does not utilize resellers to provide maintenance and support agreements for its products.

4. Indicate how the price or fee structure was determined:

For our renewal, SeaChange International sent us a quote specifically for the services that they would provide and for the coverage period as well.

Ordinance No.: 0084-2011

Approved By: Authorized Approval on Corresponding Legislative File
