

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Unique demonstration project using microgrid technology with local energy provider AEP and the DOP

2. Detailed explanation of reason (must be completed by division):

AEP and the DOP entered into an agreement for a demonstration of microgrid technology. The project will include the development, construction, and demonstration of a distributed energy resources (DER) technology micro-grid project (the "Project") to serve City's Tussing Booster Station located at 3515 Hines Road in Pickerington, Ohio. AEP is the local area energy provider and is funding the majority of this total cost from Smart City funding for microgrids. DOP portion of \$50,000 will be to purchase some of the batteries. In the event of a power outage the Booster station may be operated for a short time from the batteries which are charged by Solar. Due to these reasons a waiver of competitive bidding is requested.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

N/A, no informal bids were received.

5. If lowest bid was not accepted, explain criteria for award:

N/A, bid was not conducted.

ORDINANCE #: 1265-2020

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: