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**CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

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**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

Infor/Lawson software was purchased through RFP SA002289, as a solution for the CHRIS system. There are no plans to retire the CHRIS system, so no effort to bid for an alternate item.

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**3. Describe efforts to determine/verify that the company is the sole source:**

Researched Infor reseller market, and could not find Infor resellers/distributors offering annual software support agreements for the CHRIS system software used by the City. Infor provided a letter confirming that they are the sole supplier of software support in the US.

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**4. Indicate how the price or fee structure was determined:**

Infor provided a price quote in line with prior year costs for this service. The quote was accepted by the Department of Technology.

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**Ordinance No.:** Ord. No. 0685-2014

**Approved By:** Authorized Approval on Corresponding Legislative File

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