

**Information to be included in all Legislation Modifying a Contract:**

- 1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
DLZ Ohio, Inc.	31-1268980 – 2/22/13	Columbus, Oh	MBR
MS Consultants, Inc.	34-6546916 – 5/27/12	Columbus, Oh	MAJ
Prime Engr. & Arch., Inc.	31-1373357 – 11/30/12	Columbus, Oh	F1
Stantec Consult. Ser., Inc.	11-2167170 – 12/17/11	Columbus, Oh	MAJ

- 2. What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**

The Department undertook a successful Request for Proposal process in accordance with Section 329.12 of the Columbus City Codes in an effort to find three firms to provide an ongoing source of technical personnel to supplement existing city inspection personnel that are required to protect its customers' investment in its sanitary sewer and water infrastructures. Based upon an evaluation of the twelve proposals received for the three construction administration and inspection contracts to be awarded for the years of 2011-2013, utilizing predetermined criteria, a selection committee submitted the rankings to the Director of Public Utilities.

- 3. List the ranking and order of all bidders.**

The Director of Public Utilities determined that DLZ Ohio, Inc., Prime Engineering & Architects, Inc., and Stantec Consulting Services, Inc. were the highest ranking firms capable of providing the required services.

- 4. The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

Prime Engineering and Architecture, Inc.  
470 Olde Worthington Road, Suite 325  
Westerville, Ohio 43082  
Telephone: (614) 839-0250  
Fax: (614) 839-0251  
Contact: Sugu Suguness, P.E., E-mail: [sugu@primeeng.com](mailto:sugu@primeeng.com)  
EL011805

- 5. A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

The work includes furnishing professional services for Construction Administration Services during 2011-2013 on projects for the Division of Power and Water (DOPW) and the Division of Sewerage and Drainage (DOSD). The work includes full time or part time construction administration services including resident project inspection for the specific project identified. In general the consultant will respond to the contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review contractors claims for additional services and costs, review quality or materials/equipment

substitutions and provide recommendations to the City, coordinate project submittals, schedule and chair progress meetings, and other services as directed by the City.

The original contract included services for the German Village Area Water Line Improvements and the Georgesville Road Area Water Line Improvements.

Modification 1 will include services for the Fisher Road Booster Station Drainage & Emergency Power Generator Improvements project.

**6. An updated contract timeline to contract completion.**

The original contract was for a duration of three years beginning in 2011 and ending in 2013. The specific duration of services on each project will be as negotiated between the contracting agency and the consultant. The Fisher Road Booster Station Drainage & Emergency Power Generator Improvements has a duration of 365 calendar days.

**7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The Fisher Road booster station was identified as a critical booster station in the water distribution system and recommended for the addition of a permanent on-site generator for emergency back-up power. This critical station serves a large portion of the west side of Columbus and the City of Hilliard service area. There would be a significant social and economic cost to the community if the operation of this station was lost during a widespread power outage.

**8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

Modification No. 1 in the amount of \$95,810.89 for construction administration and inspection services for the Fisher Road Booster Station Drainage & Emergency Power Generator Improvements project.

**9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The work includes furnishing professional services for Construction Administration and Inspection for the Division of Power and Water (DOPW) for the Miscellaneous Fisher Road Booster Station Drainage & Emergency Power Generator Improvements project.

**10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

Future modifications for additional upcoming construction projects were anticipated and explained in the original legislation.

**11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The original contract selected three firms to provide construction administration services for projects in 2011, 2012, and 2013.

**12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original Contract Amount:	\$242,955.63
Modification 1 (current)	\$ 95,810.89
Total (Orig. + Mod. 1)	\$338,766.52

\*Future modifications are anticipated, but unknown at this time.

**13. An explanation of how the cost of the modification was determined.**

A cost proposal was provided by Prime Engineering and Architecture, Inc., reviewed by the DOPW, and was deemed acceptable.