

**2017 – 2019 CONSTRUCTION ADMINISTRATION & INSPECTION SVCS. – MOD #1
Stephen Drive Water Line Imp's, CIP 690236-100080**

Information to be included in all Legislation Modifying a Contract:

- 1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No.-Exp. Date</u>	<u>DAX No.</u>	<u>City/State</u>	<u>Status</u>
DLZ Ohio, Inc.	31-1268980 – 1/13/19	4939	Columbus, OH	MBR
PRIME AE Group, Inc.	26-0546656 – 10/4/18	2102	Columbus, OH	ASN
Stantec Consulting Services	11-2167170 – 9/7/19	0462	Columbus, OH	MAJ
CTL Engineering, Inc.	31-0680767 – 8/3/18	4209	Columbus, OH	ASN

- 2. What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Requests for Proposals (RFP's) were opened on 11/4/2016.

- 3. List the ranking and order of all bidders.**

1. DLZ Ohio, Inc.
2. Stantec Consulting Services, Inc.
3. Prime AE Group, Inc.
4. CTL Engineering, Inc.

*There was no specific ranking of bidders, as all four firms that submitted will be awarded contracts. There was no "Evaluation Report" prepared for this contract.

- 4. The name, address, contact name, phone number, e-mail address, and contract number of the firm awarded the original contract.**

DLZ Ohio, Inc.

6121 Huntley Rd., Columbus, Ohio 43229

Gary Bowen, P.E., gbowen@dlz.com, T: (614) 888-0040, F: (614) 431-3854

- 5. A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

The work includes furnishing Construction Administration / Inspection services for projects commencing during the 2017 – 2019 fiscal years for Division of Sewerage and Drainage, Division of Water, Division of Power, and the Department of Finance and Management projects.

The work includes full-time or part-time Construction Administration Services including resident project inspection for any specific project identified. In general, the Consultant will respond to the Contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review Contractors claims for additional services and costs, review quality or materials/equipment substitutions and provide recommendations to the City, coordinate project submittals, schedule and chair progress meetings, and other services as directed by the City.

The original agreement included services for two Division of Water projects:

ORD #0475-2018

1. Silver Drive Area Water Line Improvements (690236-100068, Contract 2045)
2. General Construction (690549-100001)

Mod No. 1 includes services for the Division of Water's Stephen Drive Area Water Line Improvements Project – CIP 690236-100080, Contract 2055, Planning Area: Hilltop

*Future modifications are anticipated, but unknown at this time.

6. An updated contract timeline to contract completion.

- a. The original agreement allowed for a total term of how many years? 3 years (2017 through 2019)
- b. Which year of the total term is this modification for? Year 2 of the 3 year term.
- c. The expiration date of this agreement is unknown. This is a three-year agreement for services for projects commencing from 2017 through 2019. The specific duration of services on each project are negotiated between the contracting agency and the consultant and are dependent on the duration of the project. See project-specific schedule below:

Stephen Drive Area Water Line Improvements – 415 calendar days

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

The goal of the water line improvements project is to replace or rehabilitate existing water mains that have a high break frequency. Replacement of these water mains will improve water service, decrease burden on water maintenance operations, and reduce water loss. The Neighborhood Liaison(s) was contacted and informed of this project. Further community outreach may result through the Neighborhood Liaison Program.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

This is the first modification to the contract.

9. A full description of the work to be performed as part of the proposed contract modifications. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The work includes furnishing professional services for Construction Administration and Inspection Services for the Division of Water's Stephen Drive Area Water Line Improvements Project.

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modifications of the contract scope and amount.)

This is a three-year agreement for fiscal years 2017-2019 and modifications were anticipated and explained in the original legislation under Ordinance No. 2225-2017.

11. **An explanation of why the work to be performed as part of the contract modifications cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

Terms under the original Request for Proposal (RFP) indicated four firms would provide Construction Administration and Inspection Services for projects in 2017, 2018, and 2019. The procurement process for selecting DLZ Ohio, Inc. was explained in Ordinance No. 2225-2017.

12. **A cost summary to include the original contract amount, the cost of each modifications to date (list each modifications separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

- Original agreement, Contract Nos. PO086774 & PO086782, \$703,605.73:
Silver Drive Area Water Line Imp's (690236-100068) - \$503,605.73 – PO086774
General Construction (690549-100001) - \$200,000.00 – PO086782
- Mod No. 1 (current):
Stephen Drive Area Water Line Imp's (690236-100080) – \$456,172.16

Total Contract Amount: **\$1,159,777.89**

*Future modifications are anticipated, but unknown at this time.

13. **An explanation of how the cost of the modifications was determined.**

Cost proposals were provided by DLZ Ohio, Inc., reviewed by the Division of Water, and were deemed acceptable.