

Information to be included in all Legislation Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

| <u>Name</u> | <u>C.C. No./Exp. Date</u> | <u>City/State</u> | <u>Status</u> |
|-----------------------------------|---------------------------|-------------------|---------------|
| Stantec Consulting Services, Inc. | 112167170/ 12/21/13 | Columbus, OH | MAJ |
| S&ME, Inc. | 560791580/ 10/21/13 | Dublin, OH | MAJ |

2. **What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**

RFP

3. **List the ranking and order of all bidders.**

Stantec Consulting Services, Inc.
S&ME, Inc.

4. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

Ms. Ayse French
Stantec Consulting Services, Inc.
1500 Lakeshore Dr., Suite 100
Columbus, Ohio 43204
Phone: (614) 486-4383

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

The City's stormwater National Pollutant Discharge Elimination System (NPDES) permit requires the City to monitor discharges from its municipal separate storm sewer system (MS4) during wet weather events. Tasks associated with this project include outfall sampling, laboratory analysis, laboratory data evaluation, report generation, and project management. Wet weather monitoring will be performed at three stormwater outfalls to characterize the quality of discharge from the City's MS4.

6. **An updated contract timeline to contract completion.**

Work under this project began on February 13, 2013 and will continue through February 12, 2018. An "if-authorized" task to extend sampling one additional year was also included in the original scope of services.

7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

This project is undertaken to ensure compliance with the City's stormwater NPDES permit.

8. **A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

Modification #1 - \$200,000.00 (Pending)

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

Modification No. 1 work will authorize funding for Year 2 of the project. Modification No. 1 was anticipated and explained in the original contract legislation. Future modifications are anticipated and will include funding for a potential one year extension if authorized by the City.

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

Modification No. 1 was anticipated and explained in the original contract legislation.

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

Modification No. 1 work was included as part of the original contract.

12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Original Contract Amount - \$250,000.00 (EL013908)

Modification No. 1 - \$200,000.00 (Pending)

Contract Cost Total - \$450,000.00

13. An explanation of how the cost of the modification was determined.

Cost of Modification No. 1 was determined based on anticipated contract services through December 31, 2013.

14. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):

| <u>Name</u> | <u>C.C. No./Exp. Date</u> | <u>Status</u> |
|--------------------------------|---------------------------|---------------|
| CDM Smith, Inc. | 042473650/ 5/23/2014 | MAJ |
| Chester Engineers (Ohio), Inc. | 202401674/ 5/1/2015 | MBE |
| Donahue IDEAS, LLC | 061716807/ 4/02/2014 | FBE |
| Pace Analytical Services, Inc. | 411821617/ 6/04/2014 | MAJ |

15. Scope of work for each subcontractor and their estimate of dollar value to be paid:

These totals are for the entire contract, not each individual modification.

| <u>Name</u> | <u>Scope of work</u> | <u>Amount</u> |
|-------------------|--------------------------------------|---------------|
| CDM Smith | Data analysis and report preparation | \$174,220 |
| Chester Engineers | Sample collection | \$56,213 |
| Donahue IDEAS | QA/QC and sample collection | \$71,399 |
| Pace Analytical | Laboratory analysis | \$55,344 |