

# Exhibit A: Scope and Pricing

## Scope

The scope of this project includes the design, coordination, and execution of two exercises: one discussion-based tabletop exercise and one operations-based functional exercise. These exercises will assess the Emergency Action Plan for O’Shaughnessy Dam and fulfill the Federal Energy Regulatory Commission’s (FERCs) requirements for discussion- and operations-based exercises as noted in FERC Chapter 6, Emergency Action Plans.

In alignment with FERC and the Homeland Security Exercise Evaluation Program (HSEEP), the vendor will develop the following deliverables:

Phase	Deliverables
Project Kickoff and Ongoing Project Management	<ul style="list-style-type: none"> <li>» Project Initiation Meeting (agenda, presentation, follow-up email capturing action items and takeaways)</li> <li>» Project SharePoint Site</li> <li>» Project Strategy Report (draft and final)</li> <li>» Bi-Weekly Written Updates</li> <li>» Monthly Coordination Meetings (agenda, follow-up email capturing action items and takeaways)</li> </ul>
Document Review, Stakeholder Engagement, and Exercise Material Development	<ul style="list-style-type: none"> <li>» Document Review</li> <li>» Stakeholder List</li> <li>» Initial Planning Meeting (agenda, presentation, follow-up email capturing action items and takeaways)</li> <li>» Midterm Planning Meeting (agenda, presentation, follow-up email capturing action items and takeaways)</li> <li>» Master Scenario Events List (MSEL) Meeting (agenda, presentation, follow-up email capturing action items and takeaways)</li> <li>» Two Final Planning Meetings (agenda, presentation, follow-up email capturing action items and takeaways)</li> <li>» Exercise Materials (draft and final)</li> <li>» Exercise One-Pagers</li> <li>» Two Player and Evaluator Briefings</li> </ul>
Tabletop and Functional Exercise Conduct	<ul style="list-style-type: none"> <li>» Two Site Walkthroughs</li> <li>» Tabletop Conduct</li> </ul>

CHICAGO

1618 ORRINGTON AVE, SUITE 201  
 EVANSTON, IL 60201  
 847-492-8454

	» Functional Exercise Conduct
After-Action Reporting and improvement Plan	<ul style="list-style-type: none"> <li>» Two After-Action Report and Improvement Plans (AAR/IPs) (draft and final)</li> <li>» Two AAMs (agenda, presentation, follow-up email capturing action items and takeaways)</li> </ul>
Project Closeout	<ul style="list-style-type: none"> <li>» Next Steps Memo</li> <li>» Project Closeout Meeting (agenda, presentation, follow-up email capturing action items and takeaways)</li> <li>» Final Materials Transfer</li> </ul>

## Pricing

The vendor will execute one discussion-based tabletop exercise and one operations-based functional exercise under a firm-fixed price of **\$59,995.00**.