

November 30, 2015

THIS IS NOT AN INVOICE!

2429
CITY OF COLUMBUS, DEPT OF UTILITIES
910 DUBLIN ROAD #3134
COLUMBUS, OH 43215-

Dear Voting Member,

This is an informative letter being sent to all our members providing them with their annual assessment fees for the 2016 calendar year. The assessment amount reflects transmissions based on your database selection during the 12-month measurement period of September 1, 2014 through August 31, 2015. Please do not send in payment at this time. Your company will receive an invoice in February 2016 for your annual assessment.

On November 20, 2015, the budget was approved by the Board of Trustees. The amount of your annual assessment calculated to fund your portion of the overall budget for 2016 is:

\$28,500.43

The Ohio Utilities Protection Service would like to remind all members of the electronic check (E-check) invoice payment option that was implemented in 2014. To use this option, simply visit our website www.oups.org and click the Online Bill Pay icon located at the top right of the screen & follow the instructions. There are no transaction fees for using payment option.

Also available for members on our website are the current General Operating Procedures, Bylaws and approved 2014 membership meeting minutes. To access these documents, select "Login" at the top right of the homepage & use the following:

Username: members / Password: oups2016

Click on "Members" in the menu bar at the top of the homepage & click on the word here located in the last paragraph of the page.

We are currently in the process of transitioning to a new updated website so you may experience difficulties when trying to access the documents or using the Online Bill Pay. If you experience issues please email our web team at lteam@oups.org.

Should you have questions regarding your 2016 annual assessment fees or our new online payment option, please contact our accounting department at 800-311-3692, extension 4760.

The Ohio Utilities Protection Service would like to thank you, and our entire membership, for your continued support. Have a safe and prosperous new year.

Sincerely,



Ohio Utilities Protection Service
Jami Novak
Vice President of Finance and Human Resources