

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

emergency breakdown causing unplanned need

item to be purchased is of a perishable nature

need to extend an existing contract

there is not enough time to obtain formal bids to satisfy need

non-price error on either the bidder's or the City's part in the bid proposal

a new law or regulation requires immediate compliance

other      Vendor's response to formal bid included a change in the contract term

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2. Detailed explanation of reason (must be completed by division):

The Purchasing Office opened RFQ011284 and the sole bidder's response included a change in the contract term, from 2 years to 1. It is necessary to waive in order to accept this change in the terms of the original specifications.

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3. Informal procedure used: None, a formal bid process was utilized

telephone quotations

written quotations

negotiations

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4. Informal bids received and prices for each:

Formal bid results - Solar Salt - \$177.14/ton delivered

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5. If lowest bid was not accepted, explain criteria for award:

N/A

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ORDINANCE #: 1096-2019

APPROVED BY: *Authorized Approval on Corresponding Legislative File*

DATE: 5/15/18

