

CITY OF COLUMBUS-BID WAIVER INFORMATION FORM
To accompany legislation which waves any provision of
Columbus City Code Chapter 329

1 In accordance with Section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s) (Note: that these reasons are all based on time. Currently, formal bid average completion time is 180 calendar days)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before formal bid process can be completed.
- Need to extend an existing contract for one (1) year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: hiring of security personnel has been delayed causing a need to extend the contract with US Security Associates through November 6, 2006

2 Informal bid procedure used: YES NO Explain: The contract was established in 2005 for a period of one (1) year. The contract language allowed the contract to be extended for two (2) more years on a year to year basis. The Division of Sewerage and Drainage entered into the first year of the agreement via purchase order EL005346 which expired May 31, 2006. It was the intention of the Department of Public Utilities to hire security personnel in 2006 prior to the expiration of the contract and not to extend the agreement with US Security Associates Inc. However, there has been a delay in the hiring process so it has become necessary for the Division of Sewerage and Drainage to extend the contract with US Security Associates Inc through November 6, 2006 to continue security services at the 1250 Fairwood Complex.

3. Informal bids received and prices for each:NA

4 If lowest bid was not accepted, explain: US Security was the lowest, responsive and responsible bidder from the original bid proposals.