
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because:

2. Informal bid procedure used: Yes No Explain:

A proposal was solicited and received from R.H. Brown & Co, LLC for emergency rehousing and relocation services. The proposal was reviewed by Department of Development staff with a recommendation to enter into a contract for services. R.H. Brown & Company, LLC (R.H. Brown) started in May 1995 and is a certified State of Ohio DBE. R.H. Brown is a 100% minority-owned, women-owned company and the founder and CEO is Rosetta Brown. R.H. Brown has been in business for over 26 years, is headquartered locally in Gahanna, OH, and has been awarded many relocation contracts with Public Housing Authorities and private developers.

3. Informal bids received and prices for each:

\$1500 per household successfully rehoused and \$300 per household receiving services, but released from services per the contract Scope of Services

4. If lowest bid was not accepted, Explain:

Ordinance No.: 1745-2024

Approved By: Authorized Approval on Corresponding Legislative File
