

Information to be included in all Legislation authorizing modifying a Contract:

- 1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
1. K & M Kleening Service, Inc.	000077/ 4/30/2024	Columbus/OH	MBE

- 2. What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Competitive Bid

- 3. List the ranking and order of all bidders.**

1. K & M Kleening Service, Inc.

- 4. The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

K & M Kleening Service, Inc., 1846 Federal Parkway, Columbus, Ohio 43207
Contact: Morris Berkley, (614) 737-3750 or (614) 562-9146

- 5. A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

The work under this contract is for janitorial services at various Department of Public Utilities (DPU), Division of Sewerage and Drainage (DOSD) facilities, specifically at the Southerly Wastewater Treatment Plant, Jackson Pike Wastewater Treatment Plant, Compost Facility and Sewer Maintenance Operations Center. Other department sites may be added in the future. The work to be performed under the contract includes cleaning services for office areas and industrial type areas such as storerooms, stock rooms, construction trailers, areas adjacent to garages, kitchens and break rooms. The contractor will furnish any and all cleaners, disinfectants, waxes, wax stripping materials, wastebasket liners, toilet seat liners, sanitation pad liners and any other products required to provide the cleaning services.

- 6. An updated contract timeline to contract completion.**

Year 1 April 2, 2018 to April 1, 2019
Year 2 April 2, 2019 to April 1, 2020
Year 3 April 2, 2020 to April 1, 2021
Year 4 April 2, 2021 to April 1, 2022
Year 5 April 2, 2022 to September 30, 2022

- 7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The janitorial services performed under the contract will provide orderly, properly maintained buildings for use by DOSD staff and the public. This will prevent these facilities from deteriorating, prolonging their use and reducing the need for expensive maintenance or replacement. No community outreach or environmental factors are considered for this project.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

This is the first modification.

Renewal #1 – \$260,000.00 (PO167908)

Renewal #2 – \$260,000.00 (PO219705)

Renewal #3 – \$230,000.00 (PO277734)

Modification #1 - 80,000 (Pending)

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The contract modification will continue to provide janitorial services for various Department of Public Utilities, Division of Sewerage and Drainage facilities.

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

Unplanned modification. The original contract allows for three (3) extension periods on a year-to-year basis. This unplanned modification is to ensure critical janitorial services continue through September 30, 2022 since a temporary delay in advertising bids has prevented the contract process, and thus new bids, from moving forward.

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The same exact service is required as originally bid. No lower pricing/more attractive terms and conditions are anticipated at this time.

12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

This contract is funded incrementally on approximately an annual basis. The three anticipated contract renewals have been executed. If other DPU Facilities are added, or if unforeseen issues or difficulties are encountered that would require additional funding, a modification would be requested. The expected cost for this project is as follows:

Original Contract PO108911 - \$255,307.14

Renewal #1 - \$260,000.00 (PO167908)

Renewal #2 - \$260,000.00 (PO219705)

Renewal #3 - \$230,000.00 (PO277734)

Modification #1 - \$80,000.00

Total Estimated Cost - \$1,085,307.14

13. An explanation of how the cost of the modification was determined.

The cost to provide Janitorial Maintenance Services for DPU facilities is in accordance with the terms of the original contract.