

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other This purchase is necessary to replace two current LiveScan Applications that have already exceeded their life expectancy and could breakdown at any time due to the age of the machine.

2. Detailed explanation of reason (must be completed by division):

Purchasing equipment supported by the current vendor ensures limited downtime of the system and prevents unnecessary cost associated with compatibility issues. A separate service and support contract will have to be purchased along with interface connectivity from both vendors. In the past purchasing equipment not supported by our current vendor this has led to system performance issues and extended downtime for the Automated Fingerprint Identification System (AFIS).

AFIS related equipment that is not compatible with the current system will require the purchase of two separate maintenance agreements along with the new vendor providing onsite support in the event of a hardware/software failures or a power outage. The proper coordination by both vendors is required to ensure the system is operational and functioning properly.

MorphoTrak has been the AFIS vendor for the Columbus Division of Police since 1992. The City of Columbus has spent millions of dollars upgrading and improving the AFIS system. Our current maintenance and support contract with our AFIS vendor provides an onsite customer support engineer who handles all service and maintenance related issues for the AFIS system this ensures that the system works at peak performance with very minimal downtime or equipment related issues.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
