

**Information to be included in all Legislation Modifying a Contract:**

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
A. Camp Dresser and McKee, Inc.	042473650/ 04/11/2010	Columbus, OH	MAJ
B. R.D. Zande & Associates, Inc.	311395123 (now acquired by Stantec Consulting Services, Inc., CCCN 112167170 / 01/07/2010)	Columbus, Ohio	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**  
RFP

3. **List the ranking and order of all bidders.**

1. Camp Dresser and McKee, Inc.
2. R.D. Zande & Associates, Inc.

4. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

Camp Dresser and McKee, Inc., 8800 Lyra Drive, Columbus, Ohio 43240  
Contact: Tom Jedlinsky (614) 847-8340  
Contract No. EL008178

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

This professional services contract with Camp Dresser and McKee, Inc. (CDM) provides the integration of new CIP projects, constructed through 2012, into the existing DOSD Plant Wide Process Control System (PWPCS) at the two wastewater treatment facilities and the Sewer Maintenance and Operations Center (SMOC). As directed by the City, the integration consultant will assist and train DOSD staff with all issues associated with the PWPCS with the ultimate goal in mind of the City staff being self reliant to handle all PWPCS issues by the end of this contract. The consultant will assist city staff with such PWPCS items as integration, programming, management, troubleshooting and repairs, training and hardware and software upgrades. The service provided consists of six tasks:

Task 1. Provide technical support on the PWPCS at the Jackson Pike Wastewater Treatment Plant (JPWWTP), the Southerly Wastewater Treatment Plant (SWWTP), and SMOC. This technical support includes management, maintenance, repair and upgrade of all PWPCS hardware and software. CDM shall maintain an Emergency Response Plan that is satisfactory to the City's Plant Managers in keeping the PWPCS in good working order 24/7.

Task 2. Prepared a PWPCS Upgrade Plan & Budget report and update annually. CDM evaluated the PWPCS and developed a component replacement plan and budget that spreads over several years to minimize the impact to the City budget. The plan addresses the City's immediate needs, as well as layout the frame work for

long-term component replacement.

- Task 3. Prepared a PWPCS Integration Plan report and updated as requested by the City. CDM provided a report for the City to use as a guideline for integrating new processes into the PWPCS. The report provided a schedule of CIP projects that will need to be integrated into the PWPCS through the year 2012, the manpower requirements, and the plan for the work, including the means and methods.
- Task 4. Integrate new CIP projects into the PWPCS, as assigned by the City. The first appropriation for this contract integrated CIP contracts S65, S66, S67, S71, S74, J209, J211 and J212 into the existing PWPCS. The City assigned City Staff to assist and/or be trained on the integration process by CDM. The City may assign new CIP projects to this task with each new appropriation of the contract.
- Task 5. Prepared a PWPCS Management Plan report for the City to use as a guideline for managing the PWPCS. CDM identified the City's desired level of ownership of the PWPCS and developed a schedule and plan to obtain that level of ownership, including City's PWPCS training needs. The report identified a PWPCS Management Team and CDM participates on this team. The report shall be updated as requested by the City.
- Task 6. Other Tasks: The initial contract appropriation, provided 2500 hours by CDM to be used as directed by the City on tasks as they arise throughout the duration of the contract, such as, but not limited to: identification of, consolidation of, and the recommended improvements to all DOSD Management Information Systems (MIS) and their users needs; evaluating the feasibility of integrating the DOSD ADS Flow Monitoring System into the PWPCS, adding an SPL link to Intellution and On-line O&M GUI, training, device programming, troubleshooting, report preparation and writing, and other support services.

**6. An updated contract timeline to contract completion.**

The engineering consultant began after the initial Notice to Proceed was issued on June 27, 2008. The contract duration is for five years; if the City wishes it may modify the initial contract with incremental appropriations, through the use of modifications. The original award provided funding for the initial period of 2008 through 2009. Modification No. 1 is expected to cover the work for the year 2010. The future needs are anticipated to occur in 2011, at which time a future modifications is planned.

**7. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

This is the first modification for this contract.

**8. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

PROPOSED MODIFICATION NO. 1: \$485,000.00

This modification provides \$485,000.00 of funding for the integration services during 2010.

**9. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

This Contract Modification No. 1 was planned and anticipated, and so stated in the original contract's legislation. It is a planned continuation of the services originally included within the existing contract's scope of service.

**10. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The funding provided by this contract modification is for continuation of the existing work of the contract. In so much as the majority of this work was planned for and anticipated within the original procurement, it is not reasonable or cost effective to undertake a new procurement to acquire these services.

**11. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

The contract duration is for five (5) years, and the professional services shall be funded by incremental appropriation, through the use of modifications. The original award provided funding for the initial period of 2008 through 2009. Modification No.1 provides funding for 2010. The anticipated future needs are funded in 2011, at which time a future modification is planned.

Original Contract	\$ 2,162,196.00
Proposed Modification No. 1	\$ 485,000.00
Future Modification No. 2 (estimated 2011 funding)	<u>\$ 3,780,000.00</u>
CURRENT PROPOSED TOTAL	\$ 6,427,196.00

**12. An explanation of how the cost of the modification was determined.**

The cost of this contract modification is consistent with the direct labor, overhead, and profit rates established within the original proposal. The estimate of the quantity of labor required to provide the scope of services for this modification is consistent with the anticipated level of work required for these tasks and is within the anticipated level of funding originally forecast.

**13. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
See attached Subcontracting and MBE/FBE Utilization Report, 1/20/10, and Subcontractor Contact Report, 1/20/10.		

**14. Scope of work for each subcontractor and their estimate of dollar value to be paid.**

See attached Subcontracting and MBE/FBE Utilization Report, 1/20/10, and Subcontractor Contact Report, 1/20/10.

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

Updated as of 4-3-09 (JPM)