

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other AT&T is considered the only feasible provider of the services.

2. Detailed explanation of reason (must be completed by division):

The Purchasing Office would like to waive the provisions of competitive bidding because the Department of Technology (DOT) is working with AT&T on their Voice over IP (VOIP) migration project. A project is scheduled to be complete in 2020. Long distance costs will significantly decrease once the project is complete.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

Negotiations have been conducted with AT&T

5. If lowest bid was not accepted, explain criteria for award:

N/A

ORDINANCE #: 1593-2019

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
