

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other \_\_\_\_\_

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2. Detailed explanation of reason (must be completed by division):

Genesys Telecommunications Laboratories, Inc. ("Genesys") is the proprietary source of the CIC System for the Municipal Court. Genesys contracts with Carahsoft to provide support availability for the CIC System. Genesys requires a certified engineer to administer the support for the CIC System. Since, the Municipal Court Clerk has a Genesys Certified Engineer on staff, the Municipal Court is positioned to offset some of the costs for necessary CIC system module upgrades by performing them in-house. Therefore, this legislation is being submitted in accordance to the City of Columbus bid waiver procurement.

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3. Informal procedure used: N/A

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each: N/A

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5. If lowest bid was not accepted, explain criteria for award: N/A

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ORDINANCE #: 2616-2022

APPROVED BY:

*Authorized Approval on Corresponding Legislative File*

DATE:

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