

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance

other      CJM Solutions, LLC is the vendor that supplies Rotary Lifts for the main Fleet Management facility located at 4211 Groves Road. In order to maintain operational consistency and to maximize efficiency and employee safety, the Finance & Management Director seeks authorization to waive the competitive bidding provisions of Columbus City Code, Section 329 to purchase said lifts from CJM Solutions, LLC for the Morse Road Eco Center.

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2. Detailed explanation of reason (must be completed by division):

CJM Solutions, LLC is the vendor that supplies Rotary Lifts for the main Fleet Management facility located at 4211 Groves Road. In order to maintain operational consistency and to maximize efficiency and employee safety, the Finance & Management Director seeks authorization to waive the competitive bidding provisions of Columbus City Code, Section 329 to purchase said lifts from CJM Solutions, LLC for the Morse Road Eco Center.

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3. Informal procedure used:

- telephone quotations
  - written quotations
  - negotiations
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4. Informal bids received and prices for each:  
Received quote for vendor.

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5. If lowest bid was not accepted, explain criteria for award:

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Lowest bid is accepted.

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ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:

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