

State Term Contract
Permission Request

Date: 7/7/2025 State Contract No/URL: STS033-534504 Contract Type: ☐ Waiver of ☐ Over \$50,000 X Under \$50,000 ☐

Requesting Agency: Franklin County Municipal Contact Name: ☐ IT Services Email: goodrichc@fcmnclear

TO BE COMPLETED BY AGENCY:

Describe how use of this contract provides the most cost effective method to purchase goods and /or services.

(For new requests, attach three (3) or more quotations received from contract vendors, if the contract was not bid.)

By using STS033-534504 for a Justice Ecosystem Study for a new Case Management System, the Clerk's office can be assured that the rates of service are monitored and have been evaluated to rates of current market practices. Per Ordinance 0582-87, the Clerk's Office is authorized to utilize state contracts as a cost-effective method to keep costs low. STS033-534504 only has one authorized dealer and a bid waiver form will be submitted to utilize the state authorized contract.

Note if this purchase is the continuation of an existing project.

(Please attach three (3) or more quotations originally received. If three quotes were not solicited for the original purchase, three are required now.)

Bid waiver to be submitted to council

If three quotes were not received, attach any documentation supporting using the STS as the most cost effective method. This includes price research, efficiencies realized, or any other evidence of cost effectiveness. Requests over \$50,000 will require a bid waiver from City Council.

TO BE COMPLETED BY PROCUREMENT MANAGER:

Approved? Yes . Agency seeking bid waiver as three STS vendors are not available .

Wanda Vican 7/7/25