

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other \_\_\_\_\_

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2. Detailed explanation of reason (must be completed by division):

It has been determined that it will be beneficial to have the Columbus Downtown Development Corporation (CDDC), 150 South Front Street Suite 210, Columbus, Ohio 43215, perform the administration of this project.

The CDDC is already contracted to do a significant amount of work on Civic Center Drive, and it is also now in the City's best interest to make the necessary upgrades to the water lines and signal traffic interconnect lines in the entire RiverSouth area. The roadway work on Civic Center Drive administered by the CDDC already includes signal and utility work as part of a Recreation and Parks contract. It was determined by the Department of Public Utilities and the Department of Public Service that a need existed to add this work to the existing CDDC work because of their familiarity with the Scioto Mile project along Civic Center Drive and the ability to coordinate this project with other downtown projects including the Main and Rich Street Bridges and the River South projects.

This action would require that the formal competitive bidding process prescribed by Section 329 of the Columbus City Code, 1959, be waived.

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3. Informal procedure used: The design fee will be at the same overhead and profit margins as the original contract between EMH&T and the CDDC.

- ☐ telephone quotations
- ☐ written quotations
- ☒ negotiations

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4. Informal bids received and prices for each:

N/A

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5. If lowest bid was not accepted, explain criteria for award:

N/A

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ORDINANCE #: 0917-2008

APPROVED BY: *Authorized Approval on Corresponding Legislative File*

DATE: 5/27/08

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