

**CITY OF COLUMBUS
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:
(Why no other individual or business is capable of supplying the needed item)

- ☐ sole manufacturer/distributor
- ☒ sole company offering this unique service (manufacturer's warranty/product support)
- ☐ other _____

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2. Describe efforts to determine that the company was a sole source:

Data Ticket developed the City's existing citation processing management and permit management system, making it the sole provider of management, equipment, and support for that system. As such we are requesting that this contract be established in accordance with the sole source provisions of the Columbus City Code, section 329. Bidding for an alternative item is manifestly impractical given these circumstances.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

Data Ticket is the sole provider of management, equipment, and support for the City's citation processing management and permit management system. The existing license plate recognition equipment and accompanying software used by the City is proprietary to Data Ticket and equipment replacement and system set-up charges incurred to switch manufacturers would be cost prohibitive at this time, and cause service delays, thus it is in the best interest of the City to waive bid at this time.

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4. Indicate how the price or fee structure was determined:

The vendor provided pricing via quote/proposal documents that were accepted by the City of Columbus.

ORDINANCE #:	1746-2024
APPROVED BY:	<u>Authorized Approval on Corresponding Legislative File</u>
DATE:	June 20, 2024
