

Division of Sewerage and Drainage
REQUEST FOR PROPOSALS - EVALUATION FORM

PROJECT: FEM 1603.1 Electric Power Systems Maintenance Services for Department of Public Utilities Facilities

EVALUATOR: Monica Powell, Rick Clay, Damita Brown

DATE: 5/13/2014

EVALUATION		MAX	CONTRACTOR/CONSULTANT POINTS				NOTES			
			CE POWER SOLUTIONS	HIGH VOLTAGE MAINT. CORP.	POWER SOLUTIONS GROUP	ROBERTS SERVICE GROUP	CE POWER SOLUTIONS	HIGH VOLTAGE MAINTENANCE CORP.	POWER SOLUTIONS GROUP	ROBERTS SERVICE GROUP
CRITERIA		PTS								
Minimum Qualifications	Minimum Qualifications: The Offerer shall be in business a minimum of 10 years. The Offerer and Team shall have as a minimum 10 years experience in the maintenance, repair, testing and installation of low, medium/high voltage electrical systems. The Offerer and Team shall be an NETA accredited Company and shall have on staff a registered Professional Engineer. The Offerer and Team shall have experience working in confined spaces and shall have the ability to work on or near energized systems up to and including 15KV Contractor must be familiar with underground work.	YES / NO	YES	YES	YES (2) NO (1)	YES	Many individuals have 10+ years experience. Company is NETA accredited. Has PE on staff. Has worked on systems up to 765KV. No mention of directional drilling. Home office in Cincinnati.	Offerer has been in business 10+ years, has PE on staff, and is NETA accredited. All employees take confined space training and have ability to work on energized systems up to 15KV. No mention of directional drilling. Main Office is in Dayton, Ohio, training facility in Columbus, Ohio. Company places value on safety, includes work practices and the environment.	Offerer has been in business since 2006 (8 years) but Owner has 25 years experience in the commercial/ industrial high power electrical field. Offerer has PE on staff and is NETA accredited. Has ability to work on systems up to 15KV. No mention of confined space or directional drilling. Corporate Office is in Tipp City, Ohio. Local Branch office in Worthington, Ohio. Does not meet minimum qualifications of company being in business for 10 years. One member of the evaluation team felt that this Offerer did not pass the minimum requirements and therefore did not evaluate the submitted proposal.	Offerer has been in business for 39 years and has sufficient experience in the commercial/industrial high power electrical field. Offerer has PE on team and has a team member who is NETA accredited. Has ability to work on energized systems up to 15KV. Has confined space training. Is familiar with directional drilling. Office is in Columbus, Ohio.
	Competence to Perform (Up to 30 Points) The Project Manager possesses and demonstrates the education, training, experience and competency in electrical power systems testing, inspection, maintenance and repair. (up to 10) The Project Team possesses the education and training to perform the work and are experienced in electrical power system testing, inspection, maintenance, and repair. (up to 10) The Offerer possesses or has access to the proper equipment and tools to perform the work. This includes calibrated testing equipment, bucket trucks, hot stick rigs etc. (up to 10 points)	30	25	26	13	23	Proposal does not address who will take on the role of the Project Manager is for this project. Director of Engineering is experienced and competent and it appears that many individuals are highly competent, but it is not known what role they will assume under this contract. Do not know if they intend to dedicate a Project Manager to this contract or utilize multiple individuals depending upon the task. As such, it was difficult to ascertain the Project Manager's qualifications. No organizational chart of who will be working on this project. Resumes supplied but no names. It appears that no subcontractors will be utilized. Technicians are NETA accredited. It is difficult to fully understand how the team was assembled and what the individual's specific roles are. List of Equipment supplied. Most items owned, test equipment calibrated yearly. There is no mention of equipment to set poles, do line work, comply with directional digging requirement. List may be incomplete. Evaluation committee members have worked with this Firm, are familiar with their work and rate them highly competent to perform the work despite their lack of an organizational chart.	Do not know who Project Manager is for this project. Engineering Manager is experienced and competent, but works in Indianapolis. Other individuals appear to be skilled and competent, but it is not known what role they will assume under this contract. Do not know if they intend to dedicate a Project Manager to this contract or utilize multiple individuals depending upon the task. As such, it was difficult to ascertain the Project Manager's qualifications. No organizational chart of who will be working on this project. Resumes supplied but no names. It appears that subcontractors will be utilized on an as needed basis. Technicians are NETA accredited. Supplied similar project list. Supplied Customer Reference List. It is difficult to fully understand how the team is intended to be assembled and what each individual's specific roles are. High Voltage possesses all necessary test equipment and has ability to lease any equipment not owned by company. Has ability to work with other Contractors and utilize their assets and experience especially in line work. Supplied extensive equipment list, not only including testing equipment but also maintenance equipment. Evaluation committee members have worked with this Firm, are familiar with their work and rate them highly competent to perform the work despite their lack of an organizational chart.	Project Manager for this contract appears to be Stuart Spohn, but does not specifically say so. Proposal states that he has acted as a Project Manager in the past. Firm's president is a PE. Not having an organizational chart, it was difficult to ascertain the Project Manager's qualifications. Project team consists of Power Solutions and Subcontractors - Dymax Service LLC for transformer work, Cummins Bridgeway LLC for generator work, T & R Electric Supply Company Inc. for transformer repair services and Jess Howard Electric for overhead high voltage. Offerer has considered most aspects of the scope of work as detailed in the RFP. Unsure how many Power Solutions staff in Columbus. Believe only one individual at this time. Offerer has supplied an extensive updated list of equipment. All testing equipment has calibration information.	Only proposal to state who the Project Manager is. Project Manager is Richard Roberts Jr. He hold a State of Ohio Electrical Contractor License. He has the required experience and education to perform the work (20+ years). Also holds State of Ohio Fire Alarm License, holds LEED Accredited Professional certification, is a member of the US Green Building Council and is certified by North American Board of Certified Energy practitioners (NABCEP). Project Team includes, as a subcontractor, High Voltage Maintenance as an accredited NETA company. HVM has extensive experience to perform testing, as specified. Also plan to utilize Thayer Power & Communications to provide combined construction and maintenance services to systems over 15.5KV to 138KV. Will utilize The Righter Company to assist with some underground work with multiple conduit encased duct banks. Roberts Service Group has City of Columbus Electrical, Fire Alarm and General Contractor Registrations. Roberts Service Group included a small list of tools and equipment to perform the work. Company has service trucks, lifts, auger & bucket trucks that other Offerers have failed to mention. High Voltage Maintenance has extensive testing equipment.
Section 2	Proposal Quality and Feasibility (Up to 30 points) Proposal demonstrates understanding of project. (up to 5) Proposal presents and explains Offeror's capabilities, capacities and skill in a clear concise manner. (up to 10) Proposal shows the Offeror's ability to provide quality work completed on schedule and on budget. (up to 10) Offeror's approach provides a lesser or reduced effect on human health and the environment. (5 points)	30	14	14	9	18	It appears that the Offerer mostly understands the scope of the project. The attached literature has the majority of the required scope items listed, however the information was not tailored for this proposal. It appears that the documentation supplied for this proposal was standard promotional literature that is given to every client. This proposal was not clear. The first sheet described their hourly rates and the remainder of the documentation was company standard literature. They did not address the prevailing wage requirement for this project. Unsure of costs for travel time since company works out of Cincinnati, they however included costs for overnight stays. There was no discussion of schedule or budgets. There was no discussion on environmental impact.	It appears that the Offerer mostly understands the scope of the project. The attached literature has the majority of the required scope items listed, however the information was not tailored for this proposal. It appears that the documentation supplied is standard company literature that is given to every client. This proposal was not clear. The first sheet described their hourly rates and the remainder of the literature was company standard literature. The Offerer has attached a sheet of terms and conditions that will most likely not be accepted by the City Attorney. There is no mention of the Prevailing Wages requirement. There was no discussion of schedule or budgets, other than stating they can supply high quality work on schedule. There was no discussion on environmental impact.	It appears that the Offerer understands the scope of the project. The attached literature has the majority of the required scope items listed, the information was somewhat tailored for this proposal. Offerer discusses project benchmarks to maintain adherence to the project schedule and quality. Provided fee schedule for both prevailing wage rates and non-prevailing wage rates. This proposal was somewhat clear. The first sheet had a paragraph that was tailored for this proposal and referenced their capability to do the work specified, referenced their fee structure and discussed implemtation of the project. The Offerer has attached a sheet of terms and conditions that contains items that will most likely not be accepted by the City Attorney. Other documentation supplied for this proposal was standard promotional literature that is given to every client. There was not much discussion of schedule or budgets, but they did discuss progress meetings and on-site quality checks to achieve this goal. There was no discussion on environmental impact.	They described their services and ability to provide various required work items. High Voltage Maintenance provided their company's capabilities and services. Provided fee schedule, costs are the most reasonable of all the Offerers. Markups are in line with the contractual guidelines. This proposal was clear. The first sheet of this proposal's quality and feasibility section described their hourly rates and a general summary of what they proposed to provide. Other sections explained their capabilities and their ability to do the work safely and efficiently. Specific schedules or budgets were not supplied, but Roberts Service Group did state that they had never failed to complete a project or have been assessed liquidated damages. They also supplied Trade Experience and Trade Credit references to support the quality work requirement. There was some discussion on environmental impact. Project Manager has LEEDS certification and is a member of the US Green Council. Through this training and membership the Project Manager is able to help companies with green building techniques and energy efficiencies.
Section 3	Ability to Perform Expeditiously (Up to 20 Points) Offeror has demonstrated a history of meeting schedules. (up to 10) Proposal includes emergency response. (up to 10)	20	13	12	6	12	The Offerer stated that they were able to meet schedules but did not give specific details. Start dates were supplied for various projects and their invoice dates but the individual projects did not give the actual project schedule and whether or not they were able to meet it. They appear to have the workforce to accomplish the work provided that we schedule the tasks appropriately. They have the ability to use their workforce from other locations if necessary. Emergency response is one hour mobilization capability. They have 24/7 emergency services and access to a wide array of switchgear in their vintage equipment warehouse in Cincinnati. They have access to obsolete electrical equipment all over the country.	The Offerer stated that they were able to provide work in a timely manner to meet customer's scheduling needs but did not give specific details. They appear to have the workforce to accomplish the work provided that we schedule the tasks appropriately. The Offerer also stated for the first time that we would have a single point contact (perhaps the required Project Manager in Question 1A), no further detail given. Emergency response is two hour on site capability. First mention of a Domestic Service Center in Columbus, Ohio. This capability, function or staff location is not detailed elsewhere.	The Offerer stated that because of their volatile schedule they were very likely able to meet our scheduling needs, but did not give specific project details. They appear to have the workforce to accomplish the work provided that we schedule the tasks appropriately and they can bring them into Columbus. Offerer does not provide detail but states their capability to respond to emergency situations.	The Offerer stated that they had a positive history of meeting schedules but did not give specific details. They appear to have the workforce to accomplish the work provided that we schedule the work. Offerer does not provide extensive detail but states their capability to respond to emergency situations within 4 hours (which was the contractual requirement). Firm is local so readiness to respond should be advantageous opposed to out of town Offerers.
Section 4	Local Workforce (Up to 20 Points) At least 90% of the Team's project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted, or at least 90% of the Team's project labor costs are assignable to the office location within Franklin County if office established prior to 1995. (20 Points) At least 75% of the Team's project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted. (15 Points) At least 90% of the Team's labor will be performed in an office location within Franklin County but outside of the Columbus Corporate Limits on the date the proposal is submitted. (15 Points) At least 50% of the Team's project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted. (10 Points) Less than 50% of the team is paying Columbus income tax on the date the proposal is submitted. (0 Points) *The Team includes the prime consultant and all subconsultants	20	0	0	0	10	No employees paying City of Columbus taxes.	It appears that they do not have a local work force or an office that is located within Franklin County.	Offerer states that Project Manager is based in Columbus, also Subcontractors Cummins and Jess Howard Electric are based in Columbus. Unsure of percentage based on this information.	Offerer states that they pay approximately 69% of their total project labor costs to City of Columbus.
TOTAL POINTS		100	52	52	28	63				