
CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

No bids were done, as Scantron scanners are the only scanning product on the market that will transfer score data directly into SIGMA, the Commission's applicant database. Harland Technology Service, Scantron Division is the sole manufacturer and distributor of Scantron products.

3. Describe efforts to determine/verify that the company is the sole source:

Representatives of SIGMA, the developer of the Commission's applicant database, have confirmed that Scantron products are the only scanners that can transfer score data into their database software. SIGMA and Harland Technology Service, Scantron Division, are not affiliated in any way.

4. Indicate how the price or fee structure was determined:

Price quote provided by Harland Technology Service, Scantron Division.

Ordinance No.: 1493-2009

Approved By: Authorized Approval on Corresponding Legislative File
