

December 3, 2014

**THIS IS NOT AN INVOICE!**

2429  
CITY OF COLUMBUS, DEPT OF UTILITIES  
910 DUBLIN ROAD #3134  
COLUMBUS, OH 43215-

Dear Voting Member,

This is an informative letter being sent to all our members providing them with their annual assessment fees for the 2015 calendar year. The assessment amount reflects transmissions based on your database selection during the 12-month measurement period of September 1, 2013 through August 31, 2014. Please do not send in payment at this time. Your company will receive an invoice in February 2015 for your annual assessment.

The Ohio Utilities Protection Service would also like all members to know about a new payment option that was launched in July, 2014. Members are now able to pay their invoice by electronic check (E-check) through our website. Payments can be made at your convenience and there are no transaction fees for using this online payment option. To take advantage of this new payment option, please visit our website [www.oups.org](http://www.oups.org) and click the Online Bill Pay icon located at the top right of the screen. For additional information, please visit our FAQ page located on the online payment services welcome page.

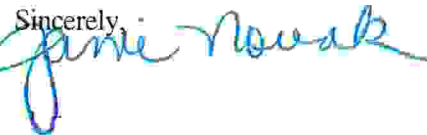
As a reminder, our General Operating Procedures are available to our members on our website. Select "Login" at the top right of the homepage & use the following: *Username: members / Password: oups2014*. Click on Members in the menu bar at the top of the homepage and click on the word here located in the last paragraph of the page to access the General Operating Procedures.

On November 21, 2014, the budget was approved by the Board of Trustees. The amount of your annual assessment calculated to fund your portion of the overall budget for 2015 is:

**\$24,501.17**

Should you have questions regarding your 2015 annual assessment fees or our new online payment option, please contact our accounting department at 800-311-3692, extension 4760.

The Ohio Utilities Protection Service would like to thank you, and our entire membership, for your continued support. Have a safe and prosperous new year.

Sincerely,  


Jami Novak  
Vice President of Finance and Human Resources

*The O.U.P.S. mission is to serve the customers' needs by providing a quality one call process to:  
protect the public; protect the underground infrastructure; protect the environment.*

[www.oups.org](http://www.oups.org)