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**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM  
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF  
COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

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1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: The purpose of the ordinance is to provide flexibility in the contracting process to expedite initial contracts and contract modifications. Previously, The funder , HRSA , while offering technical assistance to the grant program administrative staff, has indicated that it is too cumbersome to solicit proposals for service contracts, legislate and execute the contracts in a reasonable amount of time. They have asked that we utilize a method that allows us to distribute funds to sub-recipients in a timelier manner. If estimates for services were underestimated this wavier is needed to execute the identified process above and award contracts and modifications in a timely manner.

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2. Informal bid procedure used:  Yes  No Explain:

Negotiations , will be used for modificaitons in this ordinance. These services were originally bid out via RFQ023101 on October 10, 2022.

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3. Informal bids received and prices for each:

Service Contracts for the HRSA Ending the HIV Epidemic grant program are awarded by service category to subrecipient agencies based on capacity to provide services to clients within the jurisdiction according to the service standards set forth in the written agreement

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4. If lowest bid was not accepted, Explain:

N/A

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Ordinance No.:0443-2024  
Approved By: Authorized Approval on Corresponding Legislative File

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