

Information to be included in all Legislation **Modifying*** a Contract:**

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
DLZ Ohio, Inc.	31-1268980/2-28-20	N/A	MBR
Brown & Caldwell, LLC	N/A / N/A	N/A	N/A
Chester Engineers	N/A / N/A	N/A	N/A
CH2MHill, Inc.	N/A / N/A	N/A	N/A
MS Consultants, Inc.	N/A / N/A	N/A	N/A

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**
 *For engineering agreements: Requests for Proposals (RFP's) were opened on __11/30/12__.

3. **List the ranking and order of all bidders.**

1. DLZ Ohio, Inc.
2. Brown & Caldwell, LLC
3. Chester Engineers
4. CH2MHill, Inc.
5. MS Consultants, Inc.

4. **Complete address, contact name, phone number, and e-mail address for the successful bidder only.**

Jeff Coffey, P.E.
 DLZ Ohio, Inc.
 6121 Huntley Rd.
 Columbus, OH 43229
 (614) 888-0040
jcoffey@dlz.com

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

Planning Area = 99

Assessment of the sewers included in the scope have been completed and revealed that the Alum Creek Trunk (South) sewer is in need of repair. Given the magnitude of the length of repairs and associated cost, the detailed design services and the rehabilitation work will be split in to three phases. The current contract modification for Phase 1 will include detailed services for the rehabilitation of approximately 7,825 lineal feet of 102" diameter reinforced concrete pipe via shotcrete methods. Future Phases 2 & 3 will include the similar detailed design services for approximately 8,769 and 6,493, respectively.

6. An updated contract timeline to contract completion.

*For engineering agreements:

- a. The original agreement allowed for a total term of how many years? (ex. 4 year term) 1.
- b. Which year of the total term is this **modification** for? (ex. year 2 of 4 year term). years 2 through 4.
- c. The expiration date of this agreement is October 1st, 2021.

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

This project will reduce the overall risk to the sanitary sewer collection system by rehabilitating one of the Division of Sewerage & Drainage's most critical assets.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

None

9. A full description of the work to be performed as part of the proposed contract modifications. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

This modification will provide for detailed design services as part of Phase 1 of the rehabilitation work and will include preparation of construction drawings, specifications, and permits, as well as services during construction phase including shop drawing, RFI, change order reviews and completion of record plans.

10. If the contract modifications was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modifications of the contract scope and amount.)

The sewer assessment revealed that the sewer was in worse condition than was anticipated and is in need of immediate repair.

11. An explanation of why the work to be performed as part of the contract modifications cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

Given the highly technical nature of the project and the specialized knowledge of the project area required to complete the services, it would be more costly to solicit proposals for completions of the services by other parties.

12. A cost summary to include the original contract amount, the cost of each modifications to date (list each modifications separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Original Contract : \$ 400,928.72

Current Modification:	\$ 589,237.92
Future Renewals:	\$1,200,000.00
Total Contract:	\$2,190,166.64

13. An explanation of how the cost of the modifications was determined.

Estimates were provided by the consultant for the number of hours needed to complete each of the tasks within the scope of services. Costs were generated using the projected hourly rates for the duration of the proposed services.

14. Subconsultant information

***For engineering agreements:**

Information regarding subconsultants should be submitted on the Subcontractor Work Identification Form Located on the Fiscal Intranet site under “DPU Fiscal Forms” (see link): <http://dpuweb/DPUFiscal/tabid/148/Default.aspx>

This form should have sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR), name, C.C. No./Exp. Date, status, brief Scope of work for each subcontractor, and their estimate of dollar value to be paid.

*****Effective 2/1/2018, Section 329 of the Municipal Code differentiates between contract modifications and renewals. Modifications are unforeseen circumstances that require additional funding and time with the same vendor for the same project as the original contract. Renewals are planned contract modifications that are expected and detailed in the ordinance for the original contract.**