

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend and existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

This software is essential to the project and due to project timelines and in order to mitigate risk to the project schedule. This company is the holder of the GSA Contract for our area. DLT Solutions, Inc. holds the only GSA Schedule for such Autodesk products and subscriptions, as well as several State and Local Government Contracts. The software program that is being updated was provided and developed by the supplier that the service agreement is being established with. The company is the authorized supplier to provide this service of integration.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and negotiated prices for each:

The price/fee structure was determined via quotation number # 3346993, dated 09-09-2009 for \$40,217.60 provided in November 2009, submitted by the supplier, DLT Solutions, Inc.

ORDINANCE #:	1543-2009
APPROVED BY:	<i>Authorized Approval on Corresponding Legislative File</i>
DATE:	12-03-2009
