

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend and existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other The purchase will be from the State of Ohio, State Term Contract: Dell Marketing LP; State Term Contract # OA1252-01; expiration date 6/30/2025. Dell Marketing LP is the current vendor for the Franklin County Municipal Court's Microsoft Select Agreement.

2. Detailed explanation of reason (must be completed by division):

The purchase will be from the State of Ohio, State Term Contract: Dell Marketing LP; State Term Contract # OA1252-01; expiration date 6/30/2025. Ordinance 0582-87 authorizes the City of Columbus to purchase from this contract. The State Term Contract is determined to be the most cost-effective method to purchase necessary licenses. Dell Marketing LP is the current vendor for the Franklin County Municipal Court's Microsoft Select Agreement.

3. Informal procedure used: N/A

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each: N/A

5. If lowest bid was not accepted, explain criteria for award: N/A

ORDINANCE #: 2667-2024

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: 9/26/2024
