

**CITY OF COLUMBUS
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:
(Why no other individual or business is capable of supplying the needed item)

sole manufacturer/distributor

sole company offering this unique service (manufacturer's warranty/product support)

other _____

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2. Describe efforts to determine that the company was a sole source:
Contacted vendor and spoke to them about providing us a letter to indicate they are the only source for the software upgrade. They have provided the letter which is attached as part of the PPAR documentation for your review.

This company has been doing business with the Development Department since 1999. The department would purchase physical code books that staff would use to research fire codes for the building trades. They would like to start to use the electronic version of the code books now so staff could use them in their mobile computer environment.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

Other software companies that we have used in the past were queried about the availability of the product through them as resellers and they indicated that the software is only available through the National Fire Protection Association.

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4. Indicate how the price or fee structure was determined:

The pricing structure for the contract renewal for software upgrades were negotiated to be \$2,410.00.

The price is their standard network web access license. The cost is \$27,500, we have stopped a request with the same agency for \$2,430 for a 3 network user license as this network price is more cost effective for the volume of staff that will need access to the fire code information.

ORDINANCE #: Ord#0881-2010

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
