

**Information to be included in all Legislation authorizing entering into a Contract:**

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
1. Jeff's Lawn Service & Snow Removal Inc.	31-1760651/ 02/13/2015	Orient/OH	MAJ
2. WAQ, Inc. dba Southwest Lawn	31-1592385/ 02/07/2015	Grove City/OH	MAJ
3. Peterson's Lawn Care & Landscape Maintenance	16-1718181/ 02/06/2015	Lewis Center/OH	MBE
4. Hickman Lawn Care	31-1432478 / 02/20/2015	Grove City/OH	MAJ
5. Robins Nest Landscape	Application submitted	Cleveland/OH	
6. Turf Masters Landscape, LLC.	38-3831177/ 01/23/2015	Xenia/OH	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**  
Competitive Bid

3. **List the ranking and order of all bidders.**

1. ~~Jeff's Lawn Service & Snow Removal Inc.~~ Contractor did not meet minimum qualifications, therefore his bid was deemed non-responsible.  
2 1. WAQ, Inc. dba Southwest Lawn  
3 2. Peterson's Lawn Care & Landscape Maintenance  
4 3. Hickman Lawn Care  
5 4. Robins Nest Landscape  
6 5. Turf Masters Landscape

4. **Complete address, contact name and phone number for the successful bidder only.**

WAQ, Inc. dba Southwest Lawn, 4401 Broadway, Grove City, OH 43123  
Contact: Tom Theado, (614) 679-3580

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

This is a contract for lawn maintenance services for the Department of Public Utilities' Southerly Wastewater Treatment Plant. This contract provides for the following types of lawn maintenance services: cutting of grasses, trimming around structures, tanks, fences, buildings, flower beds, sidewalks, driveways, floodwalls, trees, curb ornamentals, etc., small tree/ branch trimming, clearing and grubbing of shrubs, plants and grasses and clearing and grubbing of small trees. Other facilities may be added in the future.

6. **A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

This contract is expected to go into effect April, 2013. This is bid as a one (1) year contract. An option for two (2) additional years is provided for in the documents with the consensus of the City, the Contractor and approved by City Council. This contract is expected to expire in April, 2016.

**7. An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.**

The bid amount is \$37,851.00, including a 10% contingency amount that would be utilized to fund needed and approved changes in the work. This contract will be funded incrementally with modifications on approximately an annual basis. Two contract modifications are anticipated at this time. The expected cost for this project is as follows:

Year 1: 4/2013 to 4/2014	\$37,851.00
Year 2: 4/2014 to 4/2015	\$37,851.00
Year 3: 4/2015 to 4/2016	\$37,851.00
Total	\$113,553.00

**8. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
Contractor declared that subcontractors would not be utilized on this contract.		

**9. Scope of work for each subcontractor and their estimate of dollar value to be paid.**

Contractor declared that subcontractors would not be utilized on this contract.

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

Updated as of 4-3-09 (JPM)