



# City of Columbus

## Legislation Report

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

**File Number: 3023-2021**

### Emergency

**File ID:** 3023-2021

**Type:** Ordinance

**Status:** Passed

**Version:** 1

**\*Committee:** Technology Committee

**File Name:** B2GNow Certification Management project -2022

**File Created:** 11/10/2021

**Final Action:** 11/24/2021

**Auditor Cert #:** ACPO007175

**Auditor:** When assigned an Auditor Certificate Number I , the City Auditor, hereby certify that there is in the treasury, or anticipate to come into the treasury, and not appropriated for any other purpose, the amount of money specified hereon, to pay the within Ordinance.

**Contact Name/No.:** S. Gussler 5-5890; B. Angel 5-5740; R. Cook 5-7247

### Floor Action (Clerk's Office Only)

#### Mayor's Action

#### Council Action

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date Passed/ Adopted

\_\_\_\_\_  
President of Council

\_\_\_\_\_  
Veto

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

**Title:** To authorize the City Auditor to transfer and appropriate \$100,000.00 within the general permanent improvement fund; to amend the 2021 Capital Improvement Budget; to authorize the Director of the Department of Technology, on behalf of the Office of Diversity and Inclusion, to enter into contract with OnActuate Consulting, Inc. to finalize Phases I and II of development and implementation of the B2GNow Certification Management project; to authorize the expenditure of \$100,000.00 for the above-described purpose; to waive the competitive bidding provisions in Chapter 329 of the Columbus City Code; and to declare an emergency. (\$100,000.00)

#### Sponsors:

**Attachments:** 3023-2021EXP, SOW, quote, Phase II, 3023-2021\_Bid waiver

**History of Legislative File**

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Ver.	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Columbus City Council	11/22/2021	Approved				Pass
1	COUNCIL PRESIDENT	11/22/2021	Signed				
1	MAYOR	11/23/2021	Signed				
1	CITY CLERK	11/24/2021	Attest				

**ODI:** Following the review and approval, when required, the Office of Diversity and Inclusion certifies compliance with Title 39 as of date listed.

**City Attorney:** Following review and approval, when required, this ordinance has been reviewed by the City Attorney's Office as to its form and legality only.

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#### Explanation

This legislation authorizes the Director of the Department of Technology (DoT), on behalf of the Office of Diversity and Inclusion (ODI), to enter into a contract with OnActuate Consulting, Inc. to finalize Phases I and II of development and implementation of the B2GNow Certification Management project.

Ordinance 1935-2021 authorized entering into contract with OnActuate Consulting, Inc., in the amount of \$28,700.00 to initiate Phase I of the project. This ordinance authorizes entering into contract to finalize Phases I and II at a cost not to exceed \$100,000.00 (replacing ordinance 1935-2021). The contract will become effective on the date of a confirmed purchase order by the City Auditor's Office and will end on December 31, 2022.

The B2Gnow application will replace the city's limited-function BiZTrak system and will include a compliance module and the ability to access utilization reports. This new system will allow ODI to better manage and access the City's compliance data.

This ordinance also authorizes the transfer and appropriation of \$100,000.00 in the general permanent improvement fund (GPIF) and amends the 2021 capital improvement budget to enable the above-described activity.

Additionally, this ordinance authorizes a waiver of competitive bidding, in accordance with relevant provisions of Chapter 329 of the Columbus City Code. Given the extensive work already performed by OnActuate, on this project, it is in the City's best interests to waive competitive bidding requirements.

Finally, this ordinance authorizes the expenditure of \$100,000.00 for the above-described purpose.

#### **CONTRACT COMPLIANCE**

Vendor Name: OnActuate Consulting Inc.

FID/CC #: 98-1369812, Expiration Date: 6/28/2023

DAX Vendor #: 027985

#### **FISCAL IMPACT**

Funds for this contract have been identified and are available in the unallocated balance of the GPIF.

#### **EMERGENCY**

Emergency action is requested to expedite authorization of this contract in order to facilitate and maintain uninterrupted services from the vendor and so that these funds can be made available at the earliest possible date to avoid project delays and/or loss of funding.

#### Title

To authorize the City Auditor to transfer and appropriate \$100,000.00 within the general permanent improvement fund; to amend the 2021 Capital Improvement Budget; to authorize the Director of the Department of Technology, on behalf of the Office of Diversity and Inclusion, to enter into contract with OnActuate Consulting, Inc. to finalize Phases I and II of development and implementation of the B2GNow Certification Management project; to authorize the expenditure of \$100,000.00 for the above-described purpose; to waive the competitive bidding provisions in Chapter 329 of the Columbus City Code; and to declare an emergency. (\$100,000.00)

#### Body

**WHEREAS**, Ordinance 1935-2021 authorized entering into contract with OnActuate Consulting, Inc., in the amount of \$28,700.00 to initiate Phase I of the B2GNow Certification Management project; and

**WHEREAS**, the Department of Technology, on behalf of the Office of Diversity and Inclusion wishes to enter into contract with OnActuate Consulting, Inc. to finalize Phases I and II of the above-mentioned project; and

**WHEREAS**, given the extensive work already performed by OnActuate on this project, it has been determined to be in the best interests of the City to waive the competitive bidding provisions of City Code Chapter 329 to enter into this contract; and

**WHEREAS**, to accommodate the above-described activities, it is necessary to authorize the transfer and appropriation of \$100,000.00 in the general permanent improvement fund (GPIF) and amend the 2021 capital improvement budget; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Technology in that it is immediately necessary to authorize the Director of the Department of Technology, on behalf of the Office of Diversity and Inclusion, to enter into contract with OnActuate Consulting, Inc to finalize Phases I and II of the B2GNow Certification Management project in order to facilitate and maintain uninterrupted services from the vendor, thereby protecting the public health, peace, property, safety, and welfare; now, therefore

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1:** That the City Auditor is hereby authorized to transfer and appropriate \$100,000.00, or so much thereof as may be needed, within the General Permanent Improvement Fund per the account codes in the attachment to this ordinance (see xxxx-2021EXP)

**SECTION 2:** That the 2021 Capital Improvement Budget is hereby amended as follows:

Project No.	Project Name	Current Authority	Revised Authority	Change
P748999-100000	Unallocated Balance Fd. 7748	\$2,632,044	2,532,044	\$100,000
P400015-100000	Office of Diversity Inclusion - Technology Upgrade	\$2,600	\$102,600	\$102,600

**SECTION 3.** That the Director of the Department Technology be and is hereby authorized to enter into contract with OnActuate Consulting, Inc. to finalize Phases I and II of the B2GNow Certification Management project at a cost of \$100,00.00, or so much thereof as may be necessary, starting on the date of a confirmed purchase order by the City Auditor's Office and will ending on December 31, 2022.

**SECTION 4:** That the expenditure of \$100,000.00 or so much thereof as may be necessary is hereby authorized as shown in the attachment to this ordinance. (See attachment xxxx-2021EXP)

**SECTION 5:** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 6:** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 7:** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

**SECTION 8.** That this Council finds it is in the City's best interests to waive the competitive bidding provisions of City Code Chapter 329 to enter into this contract and does hereby waive the same.

**SECTION 9:** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the mayor, or ten days after passage if the mayor neither approves nor vetoes the same.

