

Information to be included in all Legislation authorizing entering into a Contract:
Information to be included in all Legislation Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

Name	C.C. No. /Exp. Date	City/State	Status
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2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

*For construction: Competitive Bid

3. **List the ranking and order of all bidders.**

- 1.
- 2.
- 3.

4. **Complete address, contact name, phone number, and e-mail address for the successful bidder only.**

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

See the following link for the "Community Planning Areas" on the Fiscal Intranet site here:
<http://dpuweb/Portals/0/Fiscal/Columbus%20Planning%20Areas.pdf>

Project Dry Basement Program was implemented and authorized by the Director of Public Utilities to enter into necessary agreements with homeowners and contracts with licensed plumbers to perform work related to the installation of devices that are appropriate for the elimination of water in the basement (WIBs) in residences within the City of Columbus.

6. **A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

It is periodically rebid and the contracts are modified for the ongoing installation of back water valves every 3YEARS.

***For construction contracts:**

(not actual dates, completion from NTP – example: 270 days from NTP)

Contract work is required to be completed in a manner acceptable to the City within 180 days from the date that a Notice To Proceed (NTP) is given by the City.

7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

This project reduces the occurrences of water in basements for homeowners caused by a mainline sewer blockage or a mainline sewer surcharge.

8. **A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

The bid amount and proposed award amount is \$200,000 including a 0% construction contingency amount that will be utilized to fund needed and approved changes in the work. Contract modifications may be required in the future if needed. **Capital Plumbing & Mechanical 20-0557202 | MAJ | Exp. 09/06/2014**

Cost summary:

Original Contract	\$204,385.50	EL014392 Original
Future Anticipated Needs Mod#1	\$200,000.00	
Future Modification	\$TBD	

9. **A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

This program and the work that is completed is ongoing, i.e.; installing backwater valves in homes.

10. **If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

This contract modification was anticipated and planned. This modification is a continuation of the existing program and will cover the additional cost required to complete on going work.

11. **An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

This modification is a multi-year project that anticipated additional funding requests through contract modifications. It would not be cost effective or beneficial to the homeowners to delay this process at this time.

12. **A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

____The original contract amount with Capital Plumbing was \$204,385.50. This contract modification is for \$200,000.00. Future modifications TBD.

13. An explanation of how the cost of the modification was determined.

The amount of this modification is enough to continue the program and allow for processing of the backlog work while allowing enough time to establish and complete the WIB process without disruption to the homeowners.

14. Subconsultant information

This form should have sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR), name, C.C. No. /Exp. Date, status, brief Scope of work for each subcontractor, and their estimate of dollar value to be paid.

N/A