
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)
- An unanticipated breakdown created an unplanned, emergency need.
 - The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
 - Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
 - Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
 - A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
 - Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: The current maintenance provider for Performance software no longer employs necessary level of staff proficient i the product. The City discovered the appropriate provider too late to formally advertise.

2. Informal bid procedure used: Yes No Explain:

The City interviewed AKA after discovering that key employees from the previous service provider moved to AKA. These employees have worked with the City of Columbus in maintaining Performance. Quotes were received from both companies.

3. Informal bids received and prices for each:

The City received a quote from ACA at \$65,000 and a quote from the previous provider Cogsdale at \$140,000. The Cogsdale quote included a promise of future development. This is not necessary for the City as the City is moving to Microsoft Dynamics AX in 2015.

4. If lowest bid was not accepted, Explain:

Not Applicable.

Ordinance No.: 0562-2014

Approved By: Authorized Approval on Corresponding Legislative File
