**ORDINANCE ATTACHMENT**
**AC Template (for authorizing expenditures)**
*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)
*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.*

| Type of AC Requested | Purchase Requisition (PR)# |
|---|---|
| ACPO | N/A |

| Line # of AC | Div | Obj Class | Main Acct | Fund | Subfund | Program | Procurement Category | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Planning Area | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 10 | 6005 | 02 | 62075 | 6100 | 000000 | SD003 | N/A | N/A | 0600501 | SD01 | N/A | N/A | N/A | $ 40,000.00 |
| 20 | | | | | | | | | | | | | | |
| 30 | | | | | | | | | | | | | | |

**ORDINANCE ATTACHMENT**
**Template for Authorizing Appropriation**
*If fewer than three lines are needed please delete rows*
*If more than 3 lines are needed lease insert rows.*

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Project ID | Section 3 | Section 4 | Section 5 | Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | |
| 2 | | | | | | | | | | |
| 3 | | | | | | | | | | |

**ORDINANCE ATTACHMENT**
**Template To Authorize Transfer Between Different Funds**
*If fewer than three lines are needed please delete rows*
*If more than 3 lines are needed lease insert rows.*

**TRANSFER FROM**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount |
|--------|-----|-----------|-----------|------|---------|---------|------------|--------|--------|--------|----------------|--------|
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |

**TRANSFER TO:**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount |
|--------|-----|-----------|-----------|------|---------|---------|------------|--------|--------|--------|----------------|--------|
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |

**ORDINANCE ATTACHMENT**
**Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund**
*If fewer than three lines are needed please delete rows*
*If more than 3 lines are needed lease insert rows.*

**Transfer From:**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount |
|--------|-----|-----------|-----------|------|---------|---------|------------|--------|--------|--------|----------------|--------|
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |

**Transfer To:**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount |
|--------|-----|-----------|-----------|------|---------|---------|------------|--------|--------|--------|----------------|--------|
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |