

Ord No.: 3074-2016

Information to be included in all Legislation Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
Stantec Consulting Services, Inc.	11-2167170/ 9/10/2017	Columbus, OH	MAJ
S&ME, Inc.	56-0791580/ 10/28/2017	Dublin, OH	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**
RFP

3. **List the ranking and order of all bidders.**
Stantec Consulting Services, Inc.
S&ME, Inc.

4. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**
Ms. Ayse French
Stantec Consulting Services, Inc.
1500 Lakeshore Dr., Suite 100
Columbus, Ohio 43204
Phone: (614) 486-4383

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**
The City's stormwater National Pollutant Discharge Elimination System (NPDES) permit requires the City to monitor discharges from its municipal separate storm sewer system (MS4) during wet weather events. Tasks associated with this project include outfall sampling, laboratory analysis, laboratory data evaluation, report generation, and project management. Wet weather monitoring will be performed at three stormwater outfalls to characterize the quality of discharge from the City's MS4.

6. **An updated contract timeline to contract completion.**
Work under this project began on February 13, 2013 and will continue through April 30, 2017. An "if-authorized" task to extend sampling one additional year, into 2018, was included in the original scope of services but is currently not expected to be needed.

7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**
This project is undertaken to ensure compliance with the City's stormwater NPDES permit.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

Modification #1 - \$200,000.00 (EL015205)

Modification #2 - \$0.00

Modification #3 - \$0.00

Modification #4 - \$20,000.00 (Pending)

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

Modification No. 4 will authorize completion of the base work in the contract, which coincides with the expiration of the City's NPDES permit on April 30, 2017. The optional one year extension to continue monitoring into 2018 is not expected to be needed as the City has already received authorization from the Ohio EPA to begin monitoring for the next permit period and will be utilizing another provider to perform the work.

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

Modification No. 4 was anticipated and explained in the original contract legislation.

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

Modification No. 4 work was included as part of the original contract.

12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Original Contract Amount - \$250,000.00 (EL013908)

Modification No. 1 - \$200,000.00 (EL015205)

Modification No. 2 - \$ 0.00

Modification No. 3 - \$ 0.00

Modification No. 4 - \$ 20,000.00 (Pending)

Contract Cost Total - \$470,000.00

13. An explanation of how the cost of the modification was determined.

The money requested for Modification No. 4 will be used to complete the base contract work through the expiration of the City's NPDES permit at the end of April 2017.

14. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
CDM Smith, Inc.	04-2473650/ 11/152018	F1
Chester Engineers (Ohio), Inc.	20-2401674/ 6/30/2017	M1A
Donahue IDEAS, LLC	06-1716807/ 3/22/2018	F1
Mobile Analytical Services, Inc. dba MASI	31-0897087/ 2/1/2018	MAJ
Pace Analytical is no longer working under this contract.		

15. Scope of work for each subcontractor and their estimate of dollar value to be paid:

These totals are for the entire contract, not each individual modification.

Name	Scope of work	Amount
CDM Smith	Data analysis and report preparation	\$114,000
Chester Engineers	Sample collection	\$30,000
Donahue IDEAS	QA/QC and sample collection	\$30,000
Pace Analytical	Laboratory analysis	\$20,000
MASI	Laboratory analysis	\$25,000