

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
 - item to be purchased is of a perishable nature
 - need to extend an existing contract
 - there is not enough time to obtain formal bids to satisfy need
 - non-price error on either the bidder's or the City's part in the bid proposal
 - a new law or regulation requires immediate compliance
 - other This process was part of a 10-jurisdiction effort with Columbus serving as the lead entity for the contract. All 10 communities participated in the consultant selection.
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2. Detailed explanation of reason (must be completed by division):

This process is part of a multi-jurisdictional planning effort among 10 communities. The 10 communities collaborated on the development of an RFP for creation of a Big Darby Accord. Leadership from each community was involved in selecting the Consultant team from among 10 submitted entries and four interviewed teams. The jurisdictions agreed upon and used a set of criteria to make their selection. It was the consensus of the jurisdiction representatives that EDAW should be selected.

3. Informal procedure used: An RFP was issued resulting in a total of 10 submissions.

- telephone quotations
 - written quotations
 - negotiations
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4. Informal bids received and prices for each:

EDAW	\$450,000-540,000
Dodson Associates, Ltd	\$277,000-350,000
Vandewalle & Associates.	\$379,600
Lane Kendig/, Ribway Engineering Group Inc.	\$404,302-419,822
Carter & Burgess, Inc.	\$522,410
JJR, LLC	\$519,205
Woolpert LLP	\$206,129
Williams Creek Consulting	\$299,740
Wilbur Smith Associates	\$196,710
ACP Visioning & Planning/FMSM Engineers	\$479,600

5. If lowest bid was not accepted, explain criteria for award:

Ten submissions were judged based on six points in four criteria categories for a maximum number of 100 points. The four highest scoring teams were then interviewed in person.

Qualifications:

- Professional, technical training and/or education of the offerer's and subconsultant's personnel who would be assigned to perform the work. (20 points)
- Relevant experience of the offerer's and subconsultant's personnel who would be assigned to perform the work. (20 points)
- Ability of the offerer to perform the required service competently and expeditiously. (15 points)

Scope of Services:

- Proposal reflects an understanding and insight into the mission statement and basic scope of services contained in the RFP. (25 points)

Budget:

- Proposal responds to the submittal requirements of the RFP. (10 points)

Proposed Schedule:

- A schedule is presented for each task and phase that reflects an understanding of the mission and requirements of the project. (10 points)

ORDINANCE #: 0627-2005

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
