

**DEPARTMENT OF PUBLIC UTILITIES  
FISCAL – CAPITAL IMPROVEMENTS SECTION  
REQUEST FOR CIP LEGISLATION FORM**

DATE SUBMITTED TO FISCAL: June 26, 2012      PROJECT ENGINEER: Mike Griffith

PROJECT NAME: Williams Road Pump Station Force Main Improvement

CIP #: 650751-100001      \$: 168,357.21

VENDOR NAME: DLZ Ohio, Inc.

TYPE: Engineering Agreement:   X        Engineering Agreement Modification:         
Construction Contract:             Construction Contract Modification:         
Guaranteed Maximum Cost Agreement:             Reimbursement:         
Waive Competitive Bidding Provisions:             Other:       

DESIGNATION: Emergency        30-Day   X  

JUSTIFICATION FOR EMERGENCY DESIGNATION:

OTHER DIVISION/AGENCIES PARTICIPATING:  
(Provide project name, amount and contact information)

**BACKGROUND**

**NEED: The existing 24-inch sanitary sewer force main from the Williams Road Pump Station has a leak along the stretch under the Scioto River discharging sewage into river when operated.**

BID INFORMATION:

RFSQ & RFP INFORMATION (Engineering Only):

- 1) What companies sent in an RFSQ and when were they received?
- 2) When were the RFP's received?  
**March 16, 2012, proposals were received from B&N, DLZ, and RW Armstrong.**
- 3) State the scoring criteria and how the recommended bidder was determined?  
**Proposals were evaluated on Proposal Quality, Competence to Perform, Project Schedule, and Local Workforce.**

NOTES & OTHER INFORMATION:

Revised 04/06/10

**In addition to submitting this form, attach the following:**

- | <u>Construction Contracts</u>  |                          | <u>Engineering Agreements</u>                         |
|--|--------------------------|---|
| <input type="checkbox"/> Electronic Director's Information Sheet                     | <b>X</b>                 | Electronic Director's Information Sheet               |
| <input type="checkbox"/> Electronic Map (if not Citywide or Plant Project)           | <b>X</b>                 | Electronic Map  |
| <input type="checkbox"/> 5 blank books (6 if joint project with another City agency) | <b>X</b>                 | Electronic Engineering Agreement                      |
| <input type="checkbox"/> Electronic Bid Tabulation (if not prepared by Fiscal)       |                          | (Including <b>APPENDICES</b> for Time Schedule, Labor |
| <input type="checkbox"/> Electronic Quality Factor Form (if not prepared by Fiscal)  |                          | Hours, Cost Summary, Maximum Rates and                |
| <input type="checkbox"/> Electronic Bid Waiver (if applicable)*                      |                          | Design/Maps)  |
|  | <input type="checkbox"/> | Electronic Bid Waiver (if applicable)*                |