

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other Sole Source provider to perform task with the requirements needed from grant awarded by the Environmental Protection Agency (EPA) for on-site recycling sorting, compost collections and material processing coordination during various special events hosted by the Columbus Recreation and Parks Department
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2. Detailed explanation of reason (must be completed by division):

Contractor provides a unique service that includes on-site recycling sorting, compost collections and material processing coordination. As well as post-event reporting to quantify the amount of waste collected and diverted from the landfill. Post-event reporting is a requirement of the Ohio Environmental Protection Agency (EPA) Grant, which is partially funding this service. It is impractical to bid this service since vendor is the sole source to perform this task. Therefore, the Department is requesting that the bidding requirements of Columbus City Code Chapter 329 be waived pursuant to Section 329.27.

3. Informal procedure used:

- ☐ telephone quotations
- ☐ written quotations
- ☐ negotiations
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4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #: 1267-2025

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: