

CITY OF COLUMBUS-BID WAIVER INFORMATION FORM
To accompany legislation which waves any provision of Columbus City Code Chapter 329

1 Reasons for waiving City Code bid procedure:

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature
- Need to extend an existing contract for one (1) year or more where no provision for extension was included in the original bid/contract.
- There is not enough time to obtain formal bids to satisfy need
- Non-price error on either the bidder's or the City's part in the bid proposal
- A new law or regulation requires immediate compliance.
- Other:

2. Detailed explanation of reason The Director of Public Utilities requested emergency security for the Utilities Complex at 910 Dublin Road the week of April 16, 2007. An agreement was established for \$20,000.00 with U.S. Security Associates Inc.. Division of Police personnel assisted in providing security during the week of April 16th. After reviewing security issues at the Department of Public Utilities Complex, the Director of Public Utilities wishes to continue providing private security services for the property for an additional year. Security guard services are required at the Department of Public Utilities Complex to enhance security for employees and the general public coming in and out of the building and working on the premises. Pricing was determined by a quote submitted on April 25, 2007. The contract shall remain in effect until March 31, 2008. Bids will be taken late in 2007 for services beyond March of 2008

3 Informal bid procedure used:

- Telephone Quotations
- Written Quotations
- Negotiations

4. Informal bids received and prices for each: \$23.00/hour

5. If lowest bid was not accepted, explain: NA

