

\*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)  
\*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment - AC Template (Expenditure Authorization)

Ord Number
0017-2026

Type: ACDI, ACPO,ACPR	Purchase Requisition (PR)#
ACPO	N/A

Line # of AC	Project ID	Procurement Category	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Optional Field	Planning Area	Amount	Project Name
10	N/A	N/A	60	6005	03	63050	6100	000000	DU004	600508	N/A	N/A	N/A	N/A	\$ 7,500.00	
20	N/A	N/A														
30	N/A	N/A														
40	N/A	N/A														
															\$ 7,500.00	

Type: ACDI, ACPO,ACPR	Purchase Requisition (PR)#
ACDI	N/A

Line # of AC	Project ID	Procurement Category	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Optional Field	Planning Area	Amount	Project Name
10																
20																
30																
															\$ -	

\$ 7,500.00 Total Spend

*\*If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows*

## Ordinance Attachment -- Authorize Appropriation

Ord Number

[illegible]

*\*If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows*

## Ordinance Attachment

### Template to Authorize Transfer Between Projects or Subfinds WITHIN the Same Fund

Ord Number
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**Transfer From:**

<b>Line #</b>	<b>Dept</b>	<b>Div.</b>	<b>Ob. Class</b>	<b>Main Acct</b>	<b>Fund</b>	<b>Subfund</b>	<b>Program</b>	<b>Sect 3</b>	<b>Sect 4</b>	<b>Sect 5</b>	<b>Project ID</b>	<b>Optional Field</b>	<b>Amount</b>	<b>Project Name</b>
1														
2														
3														
													\$ -	

## Transfer To:

[illegible]

*\*If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows*

Ordinance Attachment  
Template to Authorize Transfer **Between Projects or Subfinds BETWEEN different Funds**

Ord Number

TRANSFER FROM (10/69101)

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
1			10	69101										
2			10	69101										
3			10	69101										

Transfer OUT\$ -

TRANSFER TO (80/49001)

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
1			80	49001										
2			80	49001										
3			80	49001										

Transfer IN\$ -