

\*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

\*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

### Ordinance Attachment - AC Template (Expenditure Authorization)

| Ord Number |
|------------|
| 0017-2026  |

| Type: ACDI, ACPO,ACPR | Purchase Requisition (PR) # |
|-----------------------|-----------------------------|
| ACPO                  | N/A                         |

| Line # of AC | Project ID | Procurement Category | Dept | Div. | Ob. Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Optional Field | Planning Area | Amount      | Project Name |  |
|--------------|------------|----------------------|------|------|-----------|-----------|------|---------|---------|--------|--------|--------|----------------|---------------|-------------|--------------|--|
| 10           | N/A        | N/A                  | 60   | 6005 | 03        | 63050     | 6100 | 000000  | DU004   | 600508 | N/A    | N/A    | N/A            | N/A           | \$ 7,500.00 |              |  |
| 20           | N/A        | N/A                  |      |      |           |           |      |         |         |        |        |        |                |               |             |              |  |
| 30           | N/A        | N/A                  |      |      |           |           |      |         |         |        |        |        |                |               |             |              |  |
| 40           | N/A        | N/A                  |      |      |           |           |      |         |         |        |        |        |                |               |             |              |  |

\$ 7,500.00

| Type: ACDI, ACPO,ACPR | Purchase Requisition (PR) # |
|-----------------------|-----------------------------|
| ACDI                  | N/A                         |

| Line # of AC | Project ID | Procurement Category | Dept | Div. | Ob. Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Optional Field | Planning Area | Amount | Project Name |  |
|--------------|------------|----------------------|------|------|-----------|-----------|------|---------|---------|--------|--------|--------|----------------|---------------|--------|--------------|--|
| 10           |            |                      |      |      |           |           |      |         |         |        |        |        |                |               |        |              |  |
| 20           |            |                      |      |      |           |           |      |         |         |        |        |        |                |               |        |              |  |
| 30           |            |                      |      |      |           |           |      |         |         |        |        |        |                |               |        | \$ -         |  |

\$ -

\$ 7,500.00 Total Spend

*\*If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows*

## Ordinance Attachment -- Authorize Appropriation

## Ord Number

\*If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

**Ordinance Attachment**

**Template to Authorize Transfer Between Projects or Subfnds WITHIN the Same Fund**

| Ord Number |
|------------|
|            |

**Transfer From:**

| Line # | Dept | Div. | Ob. Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Amount | Project Name |
|--------|------|------|-----------|-----------|------|---------|---------|--------|--------|--------|------------|----------------|--------|--------------|
| 1      |      |      |           |           |      |         |         |        |        |        |            |                |        |              |
| 2      |      |      |           |           |      |         |         |        |        |        |            |                |        |              |
| 3      |      |      |           |           |      |         |         |        |        |        |            |                |        |              |

\$ -

**Transfer To:**

| Line # | Dept | Div. | Ob. Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Amount | Project Name |
|--------|------|------|-----------|-----------|------|---------|---------|--------|--------|--------|------------|----------------|--------|--------------|
| 1      |      |      |           |           |      |         |         |        |        |        |            |                |        |              |
| 2      |      |      |           |           |      |         |         |        |        |        |            |                |        |              |
| 3      |      |      |           |           |      |         |         |        |        |        |            |                |        |              |

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\*If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

**Ordinance Attachment**

**Template to Authorize Transfer Between Projects or Subfunds BETWEEN different Funds**

| Ord Number |
|------------|
|            |

**TRANSFER FROM (10/69101)**

| Line # of AC | Dept | Div. | Ob. Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Amount | Project Name |
|--------------|------|------|-----------|-----------|------|---------|---------|--------|--------|--------|------------|----------------|--------|--------------|
| 1            |      |      | 10        | 69101     |      |         |         |        |        |        |            |                |        |              |
| 2            |      |      | 10        | 69101     |      |         |         |        |        |        |            |                |        |              |
| 3            |      |      | 10        | 69101     |      |         |         |        |        |        |            |                |        |              |

Transfer OUT

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**TRANSFER TO (80/49001)**

| Line # of AC | Dept | Div. | Ob. Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Amount | Project Name |
|--------------|------|------|-----------|-----------|------|---------|---------|--------|--------|--------|------------|----------------|--------|--------------|
| 1            |      |      | 80        | 49001     |      |         |         |        |        |        |            |                |        |              |
| 2            |      |      | 80        | 49001     |      |         |         |        |        |        |            |                |        |              |
| 3            |      |      | 80        | 49001     |      |         |         |        |        |        |            |                |        |              |

Transfer IN

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