

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend and existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other    x    See below \_\_\_\_\_

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2. Detailed explanation of reason (must be completed by division):

Midwest Security has been chosen to provide these locks for the City's parking meters due to the fact that their locks are unique for use as parking meter locks. These locks do not use pins, which is the factor that has made the current meter locks and other products that are available for this purpose undesirable and sometimes penetrable. These locks also require keys that are virtually unable to be duplicated(only by the manufacturer). They contain a rotating cylinder mechanism that is beneficial because it self cleans with each turn of the lock the dirt and grime that accumulates in the current meter locks. This will hopefully reduce long term operating costs for the City's meter locks. Midwest Security is the only authorized resaler of this product in this region of the country. Time is of the essence to acquire this product in order to purchase these locks in a timely manner in order to protect City Parking Meter Revenue.

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3. Informal procedure used:

- telephone quotations
- written quotations
- Negotiations

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4. Informal bids received and prices for each:

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5. If lowest bid was not accepted, explain criteria for award:

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ORDINANCE #:            1084-2007

APPROVED BY:         Authorized Approval on Corresponding Legislative File

DATE: \_\_\_\_\_

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