

ORDINANCE ATTACHMENT

AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

| |
|-----------------------|
| Ord Number |
| 2413-2020 |

| | |
|---------------------------------|-----------------------------------|
| Type of AC Requested | Purchase Requisition (PR)# |
| ACPO | n/a |

| Line # of AC | Procurement Category | Dept | Div | Obj Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Planning Area | Amount |
|-----------------|--|------|------|--------------|--------------|------|---------|---------|--------|--------|--------|--------------------|-------------------|------------------|--------------|
| 10 | Building and Facility Construction and Maintenance Services | 30 | 3003 | 06 | 66310 | 7701 | 000000 | DS003 | | | | P330021- 100000 | | 53 | \$ 77,000.00 |

ORDINANCE ATTACHMENT

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows

If more than 3 lines are needed please insert rows.

| |
|-----------------------|
| Ord Number |
| 2413-2020 |

Transfer From:

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Amount |
|--------|------|-----------|-----------|------|---------|---------|--------|--------|--------|---------------|----------------|--------------|
| 1 | 3003 | 06 | 66310 | 7701 | N/A | DS002 | | | | 330043-100001 | | \$ 77,000.00 |

Transfer To:

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Amount |
|--------|------|-----------|-----------|------|---------|---------|--------|--------|--------|----------------|----------------|--------------|
| 1 | 3003 | 06 | 66310 | 7701 | N/A | DS002 | | | | P330021-100000 | | \$ 77,000.00 |